FORM A

APPLICATION FOR ISSUE OF NO OBJECTION CERTIFICATE FOR VARIOUS PURPOSES UNDER IHRD

1.	Name of applicant	:	
2.	Date of Birth	:	
3.	Present Home Address	:	
4.	Designation with Department		
	a) Pay and scale of pay		
	b) Whether Substantive/Officiating	:	
5.	Date of commencement of continuous Service	:	
6.	Purpose for which NOC is applied for		
	6 (a) In the case of obtaining passport attach form B also	:	
7.	Place proposed to visit	:	
8.	Period of absence from duty in case visit to abroad	:	
9.	Purpose of visit to abroad	:	
10.	Address& Place of visit	:	
11.	Address for communication during the period and absence on leave/deputation	:	
12.	How the period of absence is to be Considered and period of leave required for	:	
13.	How the expenditure will be met while You are in abroad	:	
14.	Declaration acceptance of job while you are in abroad	:	
15.	In the case of applying of employment under	other establishment furnish	
	a) The details of the other establishment	;	
	b) Post to which applied	:	
	c) Details of notification inviting application	n:	
16.	16. Whether the incumbent is willing to resign from IHRD in the event acceptance appointment under other establishment :		

PROFORMA REPORT

1.	Whether any liabilities are pending/			
	outstanding against the applicant :			
2.	Whether any service disciplinary			
	proceeding pending against the applicant :			
3.	Whether any Crime/ Vigilance cases			
	are pending against the applicant :			
4.	Whether the incumbent has any bonded			
	obligation with IHRD :			
5.	Recommendation/remarks of the Head			
	of institution regarding institution the			
	granting of the request of the incumbent :			
I have verified the above said details with the relevant records and certify that they are true to the best of my knowledge.				
		Head of Institution		
Place:): :			
Date:	:			