

**Institute of Human Resources Development
Prajo Towers, Vazhuthacaud,
Thiruvananthapuram-14**

No.EA1/14300/2010/IHRD (1)

Dated, 27th November 2010

NOTIFICATION

Sub: - *IHRD – Promotion to the post of Head Clerk by internal selection – Provisional seniority list of Senior Office Assistant under IHRD – published – Reg.*

Ref:- *This office Notification No.EB2/7605/2010/IHRD dated 25.06.2010*

As per this office notification under reference cited, applications were invited for promotion to the post of Head Clerk under IHRD Service by internal selection. 53 applications have been received from applicants in the feeder category. Among the applicants 14 Nos of applicants have not completed their period of probation in the cadre of Senior Office Assistant, as such they are not eligible to be considered for promotion now. The valid applications received have been scrutinized and on the basis of the application, the provisional seniority list of Senior Office Assistant has been prepared. The same is hereby published and the Head of Institutions are instructed to circulate a copy of the seniority list among the individuals concerned and obtain their acknowledgment. If there is any objection regarding the provisional seniority list, they can raise it before the Head of Institution on or before 07.12.2010.

The complaints if any received along with the supporting documents to prove their claims after verifying the details with their Service Books should reach this office on or before 10.12.2010. Late complaints will not be

entertained. If no complaints are received a 'Nil' report should be furnished within the stipulated time without fail. If no report is received within the stipulated time, the same will be treated as 'Nil' for office records.

Sd/-
Prof.V.Subramony
DIRECTOR

Encl: As stated above

To

- 1) *The incumbents concerned (throu' the Principal)*
- 2) *All Head of Institutions under IHRD (e-mail)*
- 3) *All Additional Directors*
- 4) *Administrative Officer*
- 5) *Finance Officer*
- 6) *All Section Head (for circulation)*
- 7) *CA-I, II & III*
- 8) *S.F*
- 9) *O.C*

Approved for Issue
Sd/-
Junior Superintendent

R...29.11.2010

IHRD

Seniority List

(Senior Office Assistants)

For Appointment to the post of Head Clerk/Head Accountant/Cashier under IHRD Service

Qualification : Graduation + 8 years experience in office work

Sl. No	Name	Present Designation	Institution in which now working	Details of Regular Appointment in the Present Post (SOA)		Date of Birth	Qualification	Date of Commencement of Regular service in IHRD service/ Post	No. of Years Month/ Day of total IHRD Regular Service As on 25-6-2010 (Dt. of Notfn)	Remarks
				Sl.No. in the Appointment Order	Date of Appointment Order					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Jaya Gopal T.R	SOA	CE, Cherthala	10	26-04-2005	16-11-1966	B.Sc (Chemistry) PG Diploma in Sales Certificate in Computer A/c.Test (Higher)	1-9-1998	11 Y 9 M 24 D	

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
2	Dinesh Kumar.K	SOA	THSS, Vazhakkad	11	26-04-2005	30-05-1967	B.A Degree MOP A/c. Test (Lower)	1-9-1998	11 Y 9 M 24 D	
3.	Geetha P.U	SOA	THSS, Puthu- ppally	12	26-04-2005	20-03-1968	S.S.L.C Typewriting English (Lower) MOP A/c.Test (Lower)	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
4.	Shynimole.S	SOA	THSS, Perissery	13	26-04-2005	29-05-1968	B.A. Degree MOP A/c. Test (Higher)	1-9-1998	11 Y 9 M 24 D	
5	Bindu Priyadarsini.M	SOA	THSS, Vattam- kulam	14	26-04-2005	11-04-1969	S.S.L.C Pre-Degree, A/c Test (L&H) MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
6	R. Mary	SOA	CAS, Dhanuva- chapuram	15	26-04-2005	15-04- 1969	B.A. Typewriting English (Junior) A/c Test (Lower) MOP	03-10- 1998	11 Y 8 M 22 D	

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
7.	Jose Nirappath	SOA	CAS, Thiruvam- bady	16	26-04-2005	25-04-1969	B.A (Economics) A/c.Test (Lower) MOP	1-9-1998	11 Y 9 M 24 D	
8.	Jaya V.Chacko	SOA	CAS, Malla- ppally	17	26-04-2005	04-03-1970	B.Com. A/c.Test (Lower & Higher) MOP	1-9-1998	11 Y 9 M 24 D	
9.	Anoop Raj T.V	SOA	CE, Chen- gannur	18	26-04-2005	06-05-1970	B.A A/c Test Lower & Higher MOP	1-9-1998	11 Y 9 M 24 D	
10	Beena Varkey	SOA	THSS, Thodu- puzha	19	26-04-2005	12-05-1970	S.S.L.C Typewriting English (H) Malayalam (Lower)	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
11	Brigit V.V	SOA	MTHSS, Kaloor	20	26-04-2005	30-05-1970	B.Com	1-9-1998	11 Y 9 M 24 D	

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
12	Mujeeb Rahuman.I	SOA	MPT, Vadamkara	21	26-04-2005	30-05-1970	S.S.L.C Diploma in Auto Mobile Engg. MOP A/c.Test (Lower)	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
13	Shaji M. Muttumpurath	SOA	CAS, Thiruvambadi	22	26-04-2005	30-05-1970	B.A. Economics A/c.Test (Higher)	1-9-1998	11 Y 9 M 24 D	
14	Abdul Salam E.P	SOA	THSS, Vattamkulam	23	26-04-2005	31-5-1970	S.S.L.C Typewriting Eng. (Higher) A/c.Test Lower MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
15	Rajesh C.D	SOA	CE, Cherthala	24	26-04-2005	31-05-1970	Pre-Degree Typewriting English (Lower) A/c Test (H) MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
16	Dali Joseph	SOA	THSS, Ayalur	25	26-04-2005	08-04-1971	Pre-Degree A/c.Test (Higher)	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
17	Ciby John Malekudiyil	SOA	MPT, Painavu	26	26-04-2005	30-04-1972	B.com MBA	01-09-1998	11 Y 9 M 24 D	
18	Babu Sukumaran	SOA	CAS, Thodupuzha	27	26-04-2005	10-05-1972	B.Com. A/c.Test Lower & Higher, MOP	1-9-1998	11 Y 9 M 24 D	
19	K.Sheeba	SOA	MPT Vadamakara	28	26-04-2005	15-05-1972	B.Com. A/c.Test (Lower)	1-9-1998	11 Y 9 M 24 D	
20	Deepa K. Jose	SOA	MEC, Ernakulam	29	26-04-2005	27-05-1972	B.Com. PGDCA A/c.Test (Lower & Higher) MOP	1-9-1998	11 Y 9 M 24 D	
21	K.Viswamohan Pilai	SOA	CE, Adoor	30	26-04-2005	30-05-1972	S.S.L.C Typewriting English (Lower) A/c.Test MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
22	Molly K.John	SOA	CAS, Payyapady	31	26-04-2005	24-05-1973	Pre-Degree A/c. Test Lower&Higher MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
23	Firose Khan.K	SOA	THSS, Vattamkulam	32	26-04-2005	06-05-1974	S.S.L.C Typewriting English & Mal.(Lower & Higher A/c.Test Lower	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
24	Niyas. V	SOA	MPT, Vadakara	33	26-04-2005	30-05-1974	B.Com. A/C. Test (Lower & Higher)	1-9-1998	11 Y 9 M 24 D	
25	K.S.Shamla	SOA	CD, Chengannur	34	26-04-2005	31-05-1974	Pre-Degree A/c. Test Lower & Higher MOP	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
26	Sheeba Abraham	SOA	CE, Chengannur	35	26-04-2005	22-04-1976	Pre-Degree MOP A/c. Test Lower	1-9-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
27	Sheebamol K.K	SOA	CAS . Payya- ppady	36	26-04-2005	05-10-1971	B.Sc (Maths) M.Sc (Maths) A/c.Tst Lower & Hger, MOP	19-11-1998	11 Y 7 M 6 D	
28	Lysamma Mammen	SOA	THSS, Malla- ppally	13	27-09-2007	10-04-1963	S.S.L.C Type Eng(H) Type Mai.Lower A/c Test Lower MOP	11-10-1999	10 Y 8 M 14 D	
29	Manoj K.Mathew	SOA	CE, Kalloo- ppara	38	26-04-2005	15-05-1974	B.A. A/c. Test (Lower)	11-10-1999	10 Y 8 M 14 D	
30	Baby John	SOA	CE, Adoor	1	16-12-2006	07-01-1966	B.A. Economics A/c.Test(L) MOP Data Entry & Console Operation	01-09-1998	11 Y 9 M 24 D	
31	Nanda Kumar.C	SOA	THSS, Aluva	1	27-09-2007	03-11-1955	S.S.L.C. Typewriting (English) MOP A/c.Test Lower	01-07-1995	14 Y 11 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
32	Suresh. R	SOA	RC of IHRD, Trivan- drum	2	27-09-2007	08-02-1955	S.S.L.C. Pre-Degree	01-07-1995	14 Y 11 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
33	Mary Varghese	SOA	CAS, Thodu- puzha	5	27-09-2007	31-05-1971	S.S.C A/c.Test (Lower & Higher)	24-07-1997	12 Y 11 M 1 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
34	S.Saraswathy Amma	SOA	IHRD H.Q	7	27-9-2007	28-11-1955	S.S.L.C Typewriting English Higher Shorthand Mal (L) Typewriting Mal(Lower)	01-09-1998	11 Y 9 M 24 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>
35	Geetha Devi.G	SOA	CE, Adoor	8	27-9-2007	30-05-1964	B.Com. Typewriting English Lower	01-09-1998	11 Y 9 M 24 D	
36	Beena Jacob	SOA	CAS, Njeezhoor	9	27-09-2007	05-05-1969	S.S.L.C. Typewriting (English) Diploma in Telephone Operating A/c.Test (Lower)	02-09-1998	11 Y 9 M 23 D	<i>Protection for qualification allowed since in IHRD service as on 11/10/1999.</i>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
37	Filly K.J	SOA	CAS, Vaakken- cherry	10	27-09-2007	03-01-1977	B.Sc Computer Application A/c.Test (Higher)	11-10-1999	10 Y 8 M 14 D	
38	Remani V.C	SOA	EKNM MPT, Kallia- ssery	12	27-09-2007	24-05-1967	B.A., B.Ed. A/c Test Lower	11-10-1999	10 Y 8 M 14 D	
39	Mercy K.Thomas	SOA	CE, Chenga- nnur	14	27-09-2007	12-04-1966	B.A., Degree A/c Test Lower & Higher, MOP	11-10-1999	10 Y 8 M 14 D	

Sd/-
Prof.V.Subramony,
DIRECTOR

Approved for Issue,

Sd/-
Junior Superintendent

j/29/11/10