

**Institute of Human Resources Development  
Prajo'e Towers, Vazhuthacaud,  
Thiruvananthapuram-14**

*Cir. No.6/2011/EB2/HRD*

*Dated 9<sup>th</sup> March 2011*

**CIRCULAR**

*Sub:- Entering the details of courses through distance education in the Service Book of IHRD employees- reg*

*Ref:- Orders in file no.EB2/16303/2010/HRD dated 1.3.2011*

It has come to the notice of the undersigned that some courses of Universities offered through distance education are not recognized by the Universities in Kerala and Kerala State Government for higher studies and better job opportunities. Henceforth, it is decided that only those courses which are recognized by any one of the Universities in Kerala State will be recorded in the Service Book of IHRD employees. The IHRD employees who underwent such courses shall produce an equivalency/ recognition certificate for the same.

Sd/-  
*Prof.V.Subramony*  
**DIRECTOR**

**To**

1. *All Head of Institutions (to be circulated among all staff)*
2. *All Additional Directors*
3. *All Section Heads (to be circulated among all sections)*
4. *Administrative Officer*
5. *Finance Officer*
6. *Assistant Executive Engineer*
7. *CA I, II & III*
8. *EB2 section*
9. *S.F*
10. *O.C*

*Approved for Issue*  
Sd/-  
*Junior Superintendent*