

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT**  
Prajoe Towers, Vazhuthacaud,  
Thiruvananthapuram-14

PROCEEDINGS

IHRD – General Transfer 2011-2012 - Transfer and posting of Head Clerk under IHRD - Orders issued.

No.EA1/6102/2011/HRD

Dated, Thiruvananthapuram 2<sup>nd</sup> August, 2011

Read:- This office Circular No..5/2011/ EB1/HRD Dated, 28-1-2011.

ORDER

Following transfer and posting of Head Clerks under IHRD are ordered with immediate effect.

<i>Sl. No.</i>	<i>Name &amp; Present Institution</i>	<i>Institution to which posted on transfer</i>
1.	<b>Smt.Sobhana.S</b> Head Clerk College of Engineering Attingal	<b>IHRD Head Quarters, Thiruvananthapuram</b> (Against Open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
2.	<b>Shri.James Abraham</b> Head Clerk, THSS, Ayroor	<b>Technical Higher Secondary School Puthuppally</b> (Vice Smt.KLissy Kuriachan transferred)
3.	<b>Smt.Lissy Kuriachan</b> Head Clerk, THSS, Puthuppally	<b>Model Polytechnic College Mattakkara</b> (Against Open vacancy)
4.	<b>Smt.Rekha A.S</b> Head Clerk, THSS, Chadayamangalam	<b>IHRD Head Quarters, Thiruvananthapuram</b> (Request transfer). (Not eligible for TA/DA and joining time)
5.	<b>Shri.Anoop Raj T.V</b> Head Clerk, College of Engineering Kottarakkara	<b>College of Engineering, Chengannur</b> (Request transfer). (Not eligible for TA/DA and joining time)

....(2)

(2)

2) The heads of institutions concerned are directed to relieve the incumbents after clearing all liabilities, without waiting for a substitute and with direction to the incumbent to report for duty to the newly posted institution forthwith.

3) The date of relief/joining duty of the incumbents will be reported by the heads of institutions concerned to this office in due course.

Sd/-  
Prof.V.Subramony,  
DIRECTOR

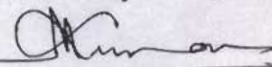
To

- 1) *The incumbents concerned (thro' the head of institution)*
- 2) *The head of institution concerned.*

Copy to:-

- 1) *Additional Directors*
- 2) *Administrative Officer*
- 3) *Finance Officer*
- 4) *CA-I*
- 5) *CA-II*
- 6) *Superintendents, Est. Section*
- 7) *S.F.*
- 8) *O.C.*

Forwarded/By Order,

  
Administrative Officer