

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
Prajoe Towers, Vazhuthacaud,
Thiruvananthapuram-14

PROCEEDINGS

IHRD – General Transfer 2011-2012 - Transfer and posting of Junior Office Assistant/Office Assistant / Senior Office Assistant - Orders issued.

No.EA1/6108/2011/HRD

Dated, Thiruvananthapuram 29th July, 2011

Read:- This office Circular No.5/2011/EB1/HRD dated 28/1/11.

ORDER

Following transfer and posting of Junior Office Assistant/ Office Assistant / Senior Office Assistant under IHRD are ordered with immediate effect.

<i>Sl. No.</i>	<i>Name & Present Institution</i>	<i>Institution to which posted on transfer</i>
1.	Shri.Somasundaran.C Senior Office Assistant THSS, Varadium	Model Polytechnic College Mala <i>(Against open vacancy)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
2.	Shri.Mujeeb Rahman.I Senior Office Assistant Model Polytechnic College Vadakara	College of Applied Science, Calicut <i>(Vice Shri.Aroon Kumar.K)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
3.	Shri.Shaji M.Muttumpurath Senior Office Assistant College of Applied Science Thiruvambadi	Technical Higher Secondary School Thiruthiyad <i>(Against Open Vacancy) (Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
4.	Shri.Aroon Kumar.K Senior Office Assistant College of Applied Science Calicut	Model Polytechnic College Vadakara <i>(Against existing vacancy)</i>
5.	Smt.Dali Joseph Senior Office Assistant THSS, Ayalur	College of Applied Science Vadakkencherry <i>(Against existing vacancy)</i>
6.	Shri.Nazar Babu.A Junior Office Assistant College of Engineering Adoor	College of Applied Science Muthuvallur <i>(Against open vacancy)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>

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<i>Sl. No.</i>	<i>Name & Present Institution</i>	<i>Institution to which posted on transfer</i>
7.	Shri.Ciby John Malekudiyil Senior Office Assistant Model Polytechnic College Painavu	Technical Higher Secondary School Thodupuzha (Vice Smt.Beena Varkey)
8.	Smt.Beena Varkey Senior Office Assistant THSS, Thodupuzha	Model Polytechnic College Painavu (Vice Shri.Ciby John Malekudiyil transferred)
9.	Shri.Babu Sukumaran Senior Office Assistant College of Engineering Poonjar	College of Applied Science Thodupuzha (Vice Smt.Mary Varghese)
10.	Smt.Mary Varghese Office Assistant College of Applied Science Thodupuzha	College of Engineering, Poonjar (Vice Shri.Babu Sukumaran transferred)
11.	Shri.Niyas.V Senior Office Assistant Model Polytechnic College Vadakara	College of Applied Science, Calicut (Against existing vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
12.	Smt.Mercy K.Thomas Senior Office Assistant College of Engineering Chengannur	College of Applied Science Adoor (Request transfer). (Not eligible for TA/DA and joining time)
13.	Smt.Filly K.J Senior Office Assistant College of Applied Science Vadakkencherry	Technical Higher Secondary School Varadium (Against open vacancy)
14.	Shri.Vincent Augustine Office Assistant THSS, Thodupuzha	Technical Higher Secondary School Puthuppally (Request transfer). (Not eligible for TA/DA and joining time)
15.	Shri.Venugopal.G Senior Office Assistant THSS, Mallappally	IHRD Head Quarters Thiruvananthapuram (Against open vacancy)
16.	Shri.Gino Alex Senior Office Assistant THSS, Mallappally	IHRD Head Quarters, Thiruvananthapuram (Against open vacancy)
17.	Shri.Muraleedharan.C Office Assistant College of Applied Science Payyappady	Model Polytechnic College Mattakkara (Against existing vacancy) (Request transfer). (Not eligible for TA/DA and joining time)

<i>Sl. No.</i>	<i>Name & Present Institution</i>	<i>Institution to which posted on transfer</i>
18.	Shri.Sajesh Kumar.R Office Assistant College of Engineering Kottarakkara	College of Applied Science Kundara <i>(Against open vacancy)</i>
19.	Shri.Adarsa Kumar A.C Office Assistant College of Engineering Kottarakkara	College of Engineering Attingal <i>(Against open vacancy)</i>
20	Shri.Sujai Kumar K.B Office Assistant College of Applied Science Nattika	Model Technical Higher Secondary School, Kaloor <i>(Against open vacancy)</i>
21	Ramaswamy.N Office Assistant College of Engineering Attingal	IHRD Head Quarters Thiruvananthapuram <i>(Against open vacancy)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
22	Shri.Joby Mathew Office Assistant THSS, Muttom	College of Applied Science Kaduthuruthy <i>(Against open vacancy)</i>
23	Jyothimani.M Office Assistant College of Applied Science Adoor	College of Engineering Chengannur <i>(Against open vacancy)</i>
24.	Shri.Asharaf Tharammal Office Assistant College of Applied Science Vattamkulam	College of Applied Science Malappuram <i>(Against open vacancy)</i>
25.	Smt.Smitha.K Junior Office Assistant CAS, Malappuram	College of Applied Science Vattamkulam <i>(Against open vacancy)</i>
26.	Shri.R.Suresh Senior Office Assistant Regional Centre of IHRD Thiruvananthapuram	IHRD Head Quarters, Thiruvananthapuram

2) The heads of institutions concerned are directed to relieve the incumbents after clearing all liabilities, without waiting for a substitute and with direction to the incumbent to report for duty to the newly posted institution forthwith.

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3) The date of relief/joining duty of the incumbents will be reported by the heads of institutions concerned to this office in due course.

Sd/-
Prof.V.Subramony,
DIRECTOR

To

- 1) *The incumbents concerned (thro' the head of institution)*
- 2) *The head of institution concerned.*

Copy to:-

- 1) *All Additional Directors*
- 2) *Administrative Officer*
- 3) *Finance Officer*
- 4) *CA-I*
- 5) *CA-II*
- 6) *Superintendents, Est. Section*
- 7) *S.F.*
- 8) *O.C.*