

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT**  
**Prajoe Towers, Vazhuthacaud,**  
**Thiruvananthapuram-14**

**PROCEEDINGS**

IHRD – General Transfer 2011-2012 - Transfer and posting of Junior Office Assistant/Office Assistant / Senior Office Assistant - Orders issued.

No.EA1/6108/2011/HRD

Dated, Thiruvananthapuram 29<sup>th</sup> July, 2011

*Read:- This office Circular No.5/2011/EB1/HRD dated 28/1/11.*

**ORDER**

Following transfer and posting of Junior Office Assistant/ Office Assistant / Senior Office Assistant under IHRD are ordered with immediate effect.

<i>Sl. No.</i>	<i>Name &amp; Present Institution</i>	<i>Institution to which posted on transfer</i>
1.	<b>Shri.Somasundaran.C</b> <b>Senior Office Assistant</b> <b>THSS, Varadium</b>	<b>Model Polytechnic College</b> <b>Mala</b> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
2.	<b>Shri.Mujeeb Rahman.I</b> <b>Senior Office Assistant</b> <b>Model Polytechnic College</b> <b>Vadakara</b>	<b>College of Applied Science,</b> <b>Calicut</b> <i>(Vice Shri.Aroon Kumar.K)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
3.	<b>Shri.Shaji M.Muttumpurath</b> <b>Senior Office Assistant</b> <b>College of Applied Science</b> <b>Thiruvambadi</b>	<b>Technical Higher Secondary School</b> <b>Thiruthiyad</b> <i>(Against Open Vacancy) (Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
4.	<b>Shri.Aroon Kumar.K</b> <b>Office Assistant</b> <b>College of Applied Science</b> <b>Calicut</b>	<b>Model Polytechnic College</b> <b>Vadakara</b> <i>(Against existing vacancy)</i>
5.	<b>Smt.Dali Joseph</b> <b>Senior Office Assistant</b> <b>THSS, Ayalur</b>	<b>College of Applied Science</b> <b>Vadakkencherry</b> <i>(Against existing vacancy)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>
6.	<b>Shri.Nazar Babu.A</b> <b>Junior Office Assistant</b> <b>College of Engineering</b> <b>Adoor</b>	<b>College of Applied Science</b> <b>Muthuvallur</b> <i>(Against open vacancy)</i> <i>(Request transfer).</i> <i>(Not eligible for TA/DA and joining time)</i>

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<i>Sl. No.</i>	<i>Name &amp; Present Institution</i>	<i>Institution to which posted on transfer</i>
7.	<b>Shri.Ciby John Malekudiyil</b> Senior Office Assistant Model Polytechnic College Painavu	<b>Technical Higher Secondary School</b> <b>Thodupuzha</b> (Vice Smt.Beena Varkey) (Request transfer). (Not eligible for TA/DA and joining time)
8.	<b>Smt.Beena Varkey</b> Senior Office Assistant THSS, Thodupuzha	<b>Model Polytechnic College</b> <b>Painavu</b> (Vice Shri.Ciby John Malekudiyil transferred)
9.	<b>Shri.Babu Sukumaran</b> Senior Office Assistant College of Engineering Poonjar	<b>College of Applied Science</b> <b>Thodupuzha</b> (Vice Smt.Mary Varghese) (Request transfer). (Not eligible for TA/DA and joining time)
10.	<b>Smt.Mary Varghese</b> Office Assistant College of Applied Science Thodupuzha	<b>College of Engineering,</b> <b>Poonjar</b> (Vice Shri.Babu Sukumaran transferred)
11.	<b>Shri.Niyas.V</b> Senior Office Assistant Model Polytechnic College Vadakara	<b>College of Applied Science,</b> <b>Calicut</b> (Against existing vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
12	<b>Smt.Mercy K.Thomas</b> Senior Office Assistant College of Engineering Chengannur	<b>College of Applied Science</b> <b>Adoor</b> (Request transfer). (Not eligible for TA/DA and joining time)
13.	<b>Smt.Filly K.J</b> Senior Office Assistant College of Applied Science Vadakkencherry	<b>Technical Higher Secondary School</b> <b>Varadium</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
14.	<b>Shri.Vincent Augustine</b> Office Assistant THSS, Thodupuzha	<b>Technical Higher Secondary School</b> <b>Puthuppally</b> (Request transfer). (Not eligible for TA/DA and joining time)
15	<b>Shri.Venugopal.G</b> Senior Office Assistant THSS, Mallappally	<b>IHRD Head Quarters</b> <b>Thiruvananthapuram</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
16.	<b>Shri.Gino Alex</b> Senior Office Assistant THSS, Mallappally	<b>IHRD Head Quarters,</b> <b>Thiruvananthapuram</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)

<i>Sl. No.</i>	<i>Name &amp; Present Institution</i>	<i>Institution to which posted on transfer</i>
17.	<b>Shri.Muraleedharan.C</b> Office Assistant College of Applied Science Payyappady	<b>Model Polytechnic College</b> <b>Mattakkara</b> (Against existing vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
18.	<b>Shri.Sajesh Kumar.R</b> Office Assistant College of Engineering Kottarakkara	<b>College of Applied Science</b> <b>Kundara</b> (Against open vacancy)(Request transfer). (Not eligible for TA/DA and joining time)
19.	<b>Shri.Adarsa Kumar A.C</b> Office Assistant College of Engineering Kottarakkara	<b>College of Engineering</b> <b>Attingal</b> (Against open vacancy)(Request transfer). (Not eligible for TA/DA and joining time)
20	<b>Shri.Sujai Kumar K.B</b> Office Assistant College of Applied Science Nattika	<b>Model Technical Higher Secondary</b> <b>School, Kaloor</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
21	<b>Ramaswamy.N</b> Office Assistant College of Engineering Attingal	<b>IHRD Head Quarters</b> <b>Thiruvananthapuram</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
22	<b>Shri.Joby Mathew</b> Office Assistant THSS, Muttom	<b>College of Applied Science</b> <b>Kaduthuruthy</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
23	<b>Jyothimani.M</b> Office Assistant College of Applied Science Adoor	<b>College of Engineering</b> <b>Chengannur</b> (Against open vacancy)
24.	<b>Shri.Asharaf Tharammal</b> Office Assistant College of Applied Science Vattamkulam	<b>College of Applied Science</b> <b>Malappuram</b> (Against open vacancy) (Request transfer). (Not eligible for TA/DA and joining time)
25.	<b>Smt.Smitha.K</b> Office Assistant CAS, Malappuram	<b>College of Applied Science</b> <b>Vattamkulam</b> (Against open vacancy)
26.	<b>Shri.R.Suresh</b> Senior Office Assistant Regional Centre of IHRD Thiruvananthapuram	<b>IHRD Head Quarters,</b> <b>Thiruvananthapuram</b>

2) The heads of institutions concerned are directed to relieve the incumbents after clearing all liabilities, without waiting for a substitute and with direction to the incumbent to report for duty to the newly posted institution forthwith.

3) The date of relief/joining duty of the incumbents will be reported by the heads of institutions concerned to this office in due course.

Sd/-  
Prof.V.Subramony,  
DIRECTOR

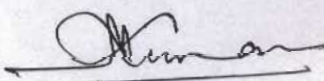
To

- 1) *The incumbents concerned (thro' the head of institution)*
- 2) *The head of institution concerned.*

Copy to:-

- 1) *All Additional Directors*
- 2) *Administrative Officer*
- 3) *Finance Officer*
- 4) *CA-I*
- 5) *CA-II*
- 6) *Superintendents, Est. Section*
- 7) *S.F.*
- 8) *O.C.*

Forwarded/By Order,



Administrative Officer