

No.DB1/15446/11/HRD

Dated: 25th January, 2012

From

The Director

To

The head of institutions of all PGDCA/DDTPM Centres

Sir,

Sub: - IHRD – PGDCA / DDTPM July 2011 batch -commencement of
II semester – reg.

It is understood that the II semester PGDCA/DDTPM classes have already been commenced in all the course centers, soon after the completion of I semester examinations. The schedule of fee collection of II semester is furnished below.

Last date for remittance of II semester fee including examinations fee without fine (PGDCA/DDTPM Courses) : 31.01.12

Last date for remittance of fee including examination fee with fine Rs.10/- per day : 06.02.12

Defaulters as on 18/7/11 5 P.M. will be removed from rolls. They will be readmitted after collecting the readmission fees of Rs.300/- & semester fee along with fine of Rs.50/- : 13.02.12

The classes suspended for want of conducting practical examination after 30/05/12 should be compensated by arranging classes on Saturday/holidays accordingly.

**Yours faithfully,
Sd/-
DIRECTOR**

Approved for Issue

Head Clerk