



Institute of Human Resources Development
Prajoe Towers, Vazhuthacaud P O, Thiruvananthapuram-14

CIRCULAR

No. EA4/6204/2012/HRD

June 08, 2012

Sub: IHRD - Automation of Accounts - Training on Tally.ERP 9 Software – Training programme at Thiruvananthapuram - Continuation of training - reg.
Ref: Circular even no. dated 21-05-2012

As per the circular cited above, a training programme on tally.ERP9 software for staff of associated institutions of IHRD in Thiruvananthapuram, Kollam, Alappuzha & Pathananthitta districts was scheduled from 24-05-2012 to 26-05-2012 at MFS, Thiruvananthapuram. But training on 24-05-2012 was disrupted due to hartal announcement.

In this circumstance, the training programme at MFS, Thiruvananthapuram for the Institutions listed in the circular cited above, is scheduled to continue on 20-06-2012 from 8:30 am to 5:30 pm. The head of Institutions concerned shall depute the staff already attended the previous sessions to complete the training. The Director, MFS, Thiruvananthapuram will make necessary arrangements for the smooth conduct of the programme.

- Copy to: 1) All head of Institutions concerned.
2) Director, MFS, Thiruvananthapuram
3) Finance Officer
4) Administrative Officer
5) CA to Director
6) SF
7) OC

Director