

No. DB1/13629/2012/IHRD

Dated: 18th February, 2013

From

The Director

To

The Head of Institutions conducting
IHRD Regular courses.

Sir/Madam,

*Sub: - IHRD - Regular Courses – Commencement of 2nd semester courses – Fee schedule
intimating of – reg.*

All head of institutions under IHRD conducting regular courses (PGDCA/DDTPM/PGDAE.....) are instructed to follow the following fee schedule hence forth.

Last date for remittance of 2 nd semester fee including examination fee without fine.	15 days from the commencement of 2 nd semester classes
Last date for remittance of fee including examination fee with a fine of Rs.10/- per day	21 days from the commencement of 2 nd semester classes.
Defaulters as on the 21 st day should be removed from rolls. They will be readmitted after collecting the readmission fees of Rs.300/- and semester fee along with a fine of Rs.50/-	30 days from the commencement of 2 nd semester classes

The classes suspended for want of conducting practical examination after commencement of 2nd semester classes should be compensated by arranging classes on Saturdays/Holidays accordingly. This is for your information and necessary action.

Yours faithfully
Sd/-
DIRECTOR

Approved For Issue

Head Clerk