



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJO'E TOWERS, VAZHUTHACAUD
THIRUVANANTHAPURAM

DA2/16049/2011/HRD

Dated: 30th August, 2013

CIRCULAR

Sub: - IHRD – Compensating academic days due to flood and other reasons – academic year 2013-14 – reg:-

Due to the deluge caused by South-West monsoon and other reasons, Educational institutions were kept closed down for many days in the State. This has affected the academic Calendar of institutions. All Heads of Institutions under IHRD are hereby instructed to conduct make up classes on Saturdays. Those days on which classes are conducted will be treated as normal working days. The Head of the Institutions should make sure that all faculties (both regular and Guest) and supporting staff are on duty on those days without any fail. Employees will not be eligible for compensation of any kind for attending his/her duties on these days. The Principals of the Institutions have to send a report regarding the conduct of classes on Saturdays by the end of October 2013.

Sd/-
DIRECTOR

To

1. All Head of Institution
2. AD (A&P) 3. AD (CAS) 4. AD (EC)
5. AO 6. FO 7. CA I 8. CA II
9. All Head of sections in IHRD Head Quarters
10. S.F / O.C