

**Institute of Human Resources Development  
Prajo'e Towers, Vazhuthacaud,  
Thiruvananthapuram – 14**

*Cir.No.777/13/EB1/IHRD*

*Dated, 23<sup>rd</sup> May 2013*

**CIRCULAR**

*Sub:- IHRD – Review committee constituted for effective management –  
Sanctioning additional post under various institutions under IHRD –  
Reg:*

*Ref:- 1) This office circular of even no. dated 22.02.2013.*

*2) This office proceedings No. EA4/15008/2012/IHRD dated. 12.12.2012.*

All Head of Institutions under IHRD are requested to submit proposals for sanction of additional posts (temporary / permanent) if required for their institutions for the Academic year 2013 – 14 before the respective review committee constituted vide this office order referred second cited above. The review committee shall submit a detailed report after review to Director, IHRD for further necessary action.

*Sd/-  
DIRECTOR*

To

- 1) All Head of Institutions*
- 2) Additional Directors*
- 3) Administrative Officer*
- 4) Finance Officer*
- 5) S.F*
- 6) O.C*

*Approved for Issue  
Sd/-  
Head Clerk*

*P..24.05.2013*