

**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud,
Thiruvananthapuram-14**

No.EA3/8828/12/IHRD

Dated, 01.07.013

CIRCULAR

Sub:- IHRD - Engineering College-M.Tech programme candidates selected to the reserved seat- general guidelines – reg.

Ref:- Minutes of 88th meeting of Executive Committee of IHRD which met on 14.05.2013

The 88th meeting of Executive Committee of IHRD which met on 14.05.2013 resolved to issue the following guidelines to the candidates selected to the reserved seat for undergoing M.Tech programme in Engineering Colleges under without payment of fees.

- 1) The candidates shall undergo M.Tech programme by availing LWA for the entire duration of course.
- 2) Proposal for study purpose should specify the course study/institution proposed for study.
- 3) The proposal should be with proper recommendation of the Head of Institution.
- 4) The candidates shall execute a bond to the effect that they will serve IHRD for a period equal to the period of leave availed for study purpose.
- 5) The Head of Institution should report the date of relief and rejoining to duty of the faculties selected for the programme without fail.
- 6) The incumbents violating the bonded obligation shall be charged with liquidated damages as fixed by IHRD.

*Sd/-
Sayeed Rashid I.Po.S
DIRECTOR*

To

- 1) *All Head of Institutions*
- 2) *All Additional Directors*
- 3) *Administrative Officer*
- 4) *Finance officer*
- 5) *CA I, II,II*
- 6) *Establishment Section*
- 7) *S.F*
- 8) *O.C*

Approved for Issue

Head Clerk