

No.EA4/7934/2011/IHRD

Dated, 27.12.2013

**CIRCULAR**

*Sub:- IHRD – Appointment of Administrative officer in the IHRD Headquarters –  
Shri.P.S.Pradeep – Joined duty intimating of – Reg:*

*Ref:- This office proceedings No.EA4/7934/2011/IHRD dated 19/12/2013*

Consequent on the relief of Shri. A.Pradeep Kumar, Administrative Officer, IHRD Headquarters. Shri.P.S.Pradeep has been appointed as Administrative officer in the IHRD Head Quarters and has assumed charge with effect from 23/12/2013 FN.

Kind Co-operation from all staff members are solicited for the development of IHRD.

*Sd/-  
Dr.P.S.Sreejith  
DIRECTOR*

To

- 1) *All head of institutions under IHRD*
- 2) *Additional Directors*
- 3) *Administrative Officer*
- 4) *Finance Officer*
- 5) *All Sections Heads*
- 6) *CA I & II*
- 7) *EA1 Section*
- 8) *SF*
- 9) *OC*

*Approved for Issue*

*Head Clerk*