

*No. DA2/10141/14/IHRD*

*Dated: 14.08.2014*

From  
The Director

To  
The Principals,  
Colleges of Applied Science,

Sir,

*Sub: - IHRD – Colleges of Applied Science – Meeting of the Principals, convened by the  
Director – details called for – reg:-*

*Ref: - This office letter of even no. dtd 8.08.2014.*

Attention is invited to the letter under reference. The agenda to be included in the proposed meeting may be intimated to this office on or before 19.8.2014. You are also instructed to forward the list of the items/requirements if any, required for the smooth functioning of your institution, in advance, so as to enable this office to take necessary steps for the same. It may please be noted that special attention should be given to place the agenda as brief as possible. Details of both the items (requirements/agenda) should be forwarded to this office in a single document via e-mail. A copy of the same should be forwarded to [ihrd.acad@gmail.com](mailto:ihrd.acad@gmail.com).

*Yours Sincerely*

*Sd/-  
DIRECTOR (i/c)*