



**Institute of Human Resources Development**  
**Prajo'e Towers, Vazhuthacaud**  
**Thiruvananthapuram-14**  
**PROCEEDINGS**

IHRD – Engineering College – fixation of pay under AICTE/ UGC scale - Recovery of excess pay – Date extended – orders issued.

*No.EA3/11649/2013/IHRD (2)*

*Dated, Thiruvananthapuram, 23th September 2014*

*Read:- 1. This office Proceedings of even no. dtd 21.08.2014*  
*2. Minutes of the meeting of the Principals of Engineering Colleges dtd 10.09.2014*

**ORDER**

The recovery of excess pay drawn if any, due to erroneous fixation of pay under AICTE/ UGC pay package was ordered vide 1<sup>st</sup> paper read. It was decided in the meeting of the Principals of Engineering Colleges to extend the date of repayment of excess pay drawn under AICTE / UGC. Subsequently the following instructions are issued.

1. The excess amount should be recovered in 12 equal instruments from October 2014 (salary of September 2014) to September 2015 (salary of August 2015). The installment amount should be transferred to IHRD's consolidated A/c No.57022834938 at SBT, Vazhuthacaud, Thiruvananthapuram before 10<sup>th</sup> of every month till September 2015.
2. The details of calculation of excess pay and corresponding CPF contribution (month wise) with total amount along with the installment amounts should be reported to Head Quarters before 30.09.2014.
3. In respect of faculties who are eligible for refund due to erroneous fixation of pay, the total amount to be refunded should be reported before 30.09.2014. The refund should be done only after further instructions in this regard.

4. The release of increment in respect of faculties whose pay fixation statement has been forwarded should be done only after further instructions in this regard.

*J. Letha*

*Dr. J. Letha*  
**DIRECTOR**

To

1. *All Principals of Engineering Colleges*
2. *Additional Director*
3. *AC/ FO*
4. *Finance Section Superintendent*
5. *SF*
6. *OC*