



**Institute of Human Resources Development  
Prajoe Towers, Vazhuthacaud,  
Thiruvananthapuram-14.**

**PROCEEDINGS**

IHRD – Sanctioning special casual leave to employees undergoing chemotherapy or radiation - Orders issued.

*No.EB2/12131/2013/IHRD*

*Dated, Thiruvananthapuram, 14<sup>th</sup> May, 2014*

- Read:-* 1. *G.O (P) No. 447/2013/Fin dtd 09.09.2013.*  
2. *Resolution of the 90<sup>th</sup> meeting of the Executive Committee of IHRD.*

**ORDER**

As per KSR, employees who undergo chemotherapy or radiation for treatment of cancer are eligible for special casual leave for a period not exceeding 45 days in a calendar year. Government vide order cited enhanced the special casual leave upto a period of six months subject to the conditions stipulated under Rule 19, Appendix VII, Part I KSR with effect from 09.09.2013.

The Executive Committee of IHRD in its 90<sup>th</sup> meeting resolved to extend the G.O (P) No. 447/2013/Fin dtd 09.09.2013 to IHRD employees also.

The Head of institutions concerned shall forward application for special casual leave upto a maximum of 180 days in a calendar year from IHRD employees along with medical certificate from an authorized medical officer attending them, on strict compliance of all conditions laid down in the Government Order to the Director, IHRD for sanction.

*Sd/-  
Dr. P.S. Sreejith  
DIRECTOR*

**To**

- 1) *All Head of institution concerned*
- 2) *SF*
- 3) *OC*

*Forwarded / By Order  
Sd/-  
Head Clerk*