

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT  
PRAJO'E TOWERS, VAZHUTHACAUD,  
THIRUVANANTHAPURAM – 14.**

No. A2/5313/2013/HRD (1)

Dated: 2<sup>nd</sup> August, 2014

**CIRCULAR**

*Sub: - Annual Stock Verification of various institutions under IHRD in the financial year  
2013-14 – reg:-*

*Ref: - This office circular of even no. dtd 20.05.2013.*

With reference to the above, all heads of institutions under IHRD are instructed to furnish the Annual Stock Verification Report for the financial year 2013-14 of their institution on or before 15.08.2014, for onward transmission to Government.

**Sd/-  
Dr. J. Letha  
DIRECTOR (i/c)**

To

1. All Heads of Institutions under IHRD
2. Finance Officer
3. J.S, Purchase Section
4. S.F
5. O.C

**Approved for Issue**

**Junior Superintendent**