

REMINDER – I

URGENT

No. DB1/6177/2013/IHRD

Dated: 19th July, 2014

From

The Director

To

The Heads of Institutions
Under IHRD.

Sir/Madam,

Sub: - IHRD – Demand, Collection and Balance statement – called for – reg: -

Ref: - This office letter of even no. dtd 11.06.2013.

Please refer to the letter cited. You are directed to furnish the Demand, Collection and Balance Statement (DCB) for the financial year 2013-14 in the following proforma.

Name of course	Fee structure of each course	No. of students in each course	Amount received for each course (in separate head) 2013-14	Remarks

The Heads of institutions who have not furnished the DCB statement for the last 3 years (2010-11, 2011-12 and 2012-13) may also furnish the same immediately within 3 days positively.

The matter may be treated as most urgent.

Yours Faithfully
Sd/-
DIRECTOR (i/c)

Approved for Issue

Superintendent