



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud,
Thiruvananthapuram-14**

No. EA4/8313/2014/HRD

Dated, 19.07.2014

CIRCULAR

**Sub:- IHRD- Appointment of Administrative officer in the IHRD –
Head Quarters. Sri . Syamaprasad. S Joined duty- intimating of - Reg:
Ref:- This office proceedings No. EA4/8313/14/HRD dtd
15.07.2014**

Consequent on the relief of Sri. P.S.Pradeep Administrative Officer IHRD (Head Quarters) Sri. Syamaprasad. S. has been appointed as Administrative Officer in the IHRD (Head Quarters) and has assumed charge with effect from 17.07.2014 FN.

Kind Co-operation from all staff members are solicited for the development of IHRD

**Sd/-
DIRECTOR (i/c)**

To

- 1. All head of Institutions under IHRD**
- 2. Additional Director**
- 3. Administrative Officer**
- 4. Finance Officer**
- 5. All Section Heads**
- 6. CA I**
- 7. CA II**
- 8. EA1 Section**
- 9. EB1 Section**
- 10. SE**
- 11. OC**

Approved for issue

Head Clerk