

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT, THIRUVANANTHAPURAM

**Institution-wise Status Report Preparation**

**Read : Minutes of 20th Meeting of Governing Body of IHRD dated 17th December 2013.**

**INSTITUTION DATA** (As on 31.03.2014)

|  |  |             |     |                |  |
|--|--|-------------|-----|----------------|--|
| <b>Name of Institution:</b>  |  |             |     |                |  |
| <b>Full Address:</b>   |  |             |     |                |  |
|  |  |             |     |                |  |
| <b>Contact Phone Number:</b>   |  | (O)         | (P) | CUG:           |  |
| <b>Website:</b>  |  | <b>Fax:</b> |     | <b>e-mail:</b> |  |
| <b>Name of Head of Institution:</b><br>(Give current information only) |  |             |     |                |  |

**A. INFRASTRUCTURE DETAILS**

|     |  |             |               |           |                            |
|-----|--|-------------|---------------|-----------|----------------------------|
| A.1 | <b><u>Location</u></b>                         | Corporation | Municipality  | Panchayat | Remarks, if any            |
| A.2 | <b><u>Land</u></b>                             | Own         | On Lease deed | Rented    |                            |
|     | Area   |             |               |           |                            |
|     | Adequacy                                       | Adequate    | Inadequate    | Surplus   |                            |
|     |  |             |               |           |                            |
|     | If Surplus/Deficient, Surplus/Deficiency area: |             |               |           |                            |
|     | If Rented, Annual Rent Rs.                     |             |               |           |                            |
| A.3 | <b><u>Building</u></b>                         | Own         | On Lease deed | Rented    | Remarks, if any            |
|     | Area   |             |               |           |                            |
|     | Adequacy                                       | Adequate    | Inadequate    | Surplus   |                            |
|     |  |             |               |           |                            |
|     | If Surplus/Deficient, Surplus/Deficiency area: |             |               |           |                            |
|     | If Rented, annual rent Rs.                     |             |               |           |                            |
| A.4 | <b><u>Power Supply Details</u></b>             |             | 1-Phase       | 3-Phase   | Electricity Tariff details |
|     | Connected Load (KW)                            |             |               |           |                            |
|     | Electricity Charges Paid (FY 2013-14) Rs.      |             |               |           |                            |
|     | Remarks, if any:                               |             |               |           |                            |

|   |   |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|---|---|--|------------------------------|--|-----------|--|--|--|----------------|--|--------------------|--|-----------|--|---------------|--|--|--|---------|--|--|--|
| A.5   | <b><u>General Facilities</u></b>              |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | Power Backup if available(KVA)                |  |                              |  |           |  | Internet Bandwidth (Mbps)              |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | Photostat Machines (Number)                   |  |                              |  |           |  | Total UPS capacity (KVA)               |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | No. of Desktops+Laptops available:            |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
| <u>Major Laboratory Facility(in brief):</u> |   |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   |   |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
| A.6   | <b><u>Student Amenities Created</u></b>       |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | Playgrounds:                                  |  | Foot Ball                    |  |           |  | Volley Ball                            |  |                |  | Basket Ball        |  |           |  | Badminton     |  |  |  | Cricket |  |  |  |
|   | Auditorium Seating Capacity ( Number ):       |  |                              |  |           |  | % No.of students that could be seated: |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | Toilets:                                      |  | Adequate                     |  |           |  | Satisfactory                           |  |                |  | Inadequate         |  |           |  |               |  |  |  |         |  |  |  |
|   | Drinking Water                                |  | Adequate                     |  |           |  | Inadequate                             |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | Water Source                                  |  | Open Well                    |  |           |  | Bore Well                              |  |                |  | KWA Supply         |  |           |  | Canteen (Y/N) |  |  |  |         |  |  |  |
|   | Hostel(Boys):                                 |  | Own/Nil/Rented               |  | Capacity: |  |  |  | Hostel(Girls): |  | Own/Nil/Rented     |  | Capacity: |  |               |  |  |  |         |  |  |  |
|   | <u>Any other worth mentioning:</u>            |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   |   |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
| A.7   | <b><u>Library Facility</u></b>                |  | Available as per norms (Y/N) |  |           |  | Inadequate                             |  |                |  | Built up area (m2) |  |           |  |               |  |  |  |         |  |  |  |
|   | No. of Volumes in stock:                      |  |                              |  |           |  | Number of Titles in Stock:             |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | <u>Journals &amp; Periodicals Subscribed</u>  |  |                              |  | Qty       |  | <u>e-journals packages subscribed:</u> |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   | International Print Journals                  |  |                              |  |           |  | i                                      |  |                |  | iii                |  |           |  |               |  |  |  |         |  |  |  |
|   | National Print Journals                       |  |                              |  |           |  | ii                                     |  |                |  | iv                 |  |           |  |               |  |  |  |         |  |  |  |
|   | <u>Other Important facilities in Library:</u> |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |
|   |   |  |                              |  |           |  |  |  |                |  |                    |  |           |  |               |  |  |  |         |  |  |  |



|     |  |                 |  |                   |
|-----|--|-----------------|--|-------------------|
| B.3 | <b><u>Other significant Income Generating Activities Conducted in last 3 years</u></b> |                 |  |                   |
|     | <u>Sl. No.</u>   | <u>Activity</u> | <u>Brief description with quantity</u> | <u>Income Rs.</u> |
|     | i  |                 |  |                   |
|     | ii   |                 |  |                   |
|     | iii  |                 |  |                   |
|     | iv   |                 |  |                   |
| v   |  |                 |  |                   |

|                         |   |  |  |  |
|-------------------------|---|--|--|--|
| B.4                     | <b><u>Details of MLA/MP Funds Received in Last 3 years and Details of its Utilization</u></b> |  |  |  |
|                         | <b><u>FY2011-12</u></b>   |  |  |  |
|                         |   |  |  |  |
| <b><u>FY2012-13</u></b> |   |  |  |  |
|                         |   |  |  |  |
| <b><u>FY2013-14</u></b> |   |  |  |  |
|                         |   |  |  |  |

|                                |  |     |     |    |    |    |    |    |    |    |    |    |
|--------------------------------|--|-----|-----|----|----|----|----|----|----|----|----|----|
| B.5                            | <b><u>Placement Statistics of students for the last 3 years</u></b>                                    |     |     |    |    |    |    |    |    |    |    |    |
|                                | <b><u>Placement Percentage (of students in final year) in each stream/Branch/level</u></b> (Refer B.1) |     |     |    |    |    |    |    |    |    |    |    |
|                                | <u>Year</u>  | PG1 | PG2 | .. | .. | .. | .. | .. | .. | .. | .. | .. |
|                                | <b><u>2011-12</u></b>  |     |     |    |    |    |    |    |    |    |    |    |
|                                | <b><u>2012-13</u></b>  |     |     |    |    |    |    |    |    |    |    |    |
|                                | <b><u>2013-14</u></b>  |     |     |    |    |    |    |    |    |    |    |    |
| <b><u>Major Recruiters</u></b> |  |     |     |    |    |    |    |    |    |    |    |    |

**C. HUMAN RESOURCES**

| C.1 | <b><u>Head of Institution</u></b>                |   |                    |          |              |                   |                |                   |                 |
|-----|--|---|--------------------|----------|--------------|-------------------|----------------|-------------------|-----------------|
|     | Nature of Appointment:                           |   | Regular            |          | Regular(i/c) |                   | Adhoc/Contract |                   |                 |
| C.2 | <b><u>Staff in Position as on 31.08.2014</u></b> |   |                    |          |              |                   |                |                   |                 |
|     | Sl. No.  | Name of Post                              | Number (Full Time) |          |              | Number(Part Time) |                | Total in position | Regular Vacancy |
|     |  |   | Reg                | Contract | Daily        | Regular           | Daily/hrly     |                   |                 |
|     | 1  | Professor in Engg.                        |                    |          |              |                   |                |                   |                 |
|     | 2  | Associate Professor in Engg.              |                    |          |              |                   |                |                   |                 |
|     | 3  | Assistant Professor/Lecturer in Engg.     |                    |          |              |                   |                |                   |                 |
|     | 4  | Professor in Arts/Science                 |                    |          |              |                   |                |                   |                 |
|     | 5  | Associate Professor in Arts/Science       |                    |          |              |                   |                |                   |                 |
|     | 6  | Assistant Professor/Lecturer in Arts/Sci. |                    |          |              |                   |                |                   |                 |
|     | 7  | Technical Support Staff                   |                    |          |              |                   |                |                   |                 |
|     | 8  | Librarians Gr.I/II/III/IV                 |                    |          |              |                   |                |                   |                 |
|     | 9  | Library Support Staff                     |                    |          |              |                   |                |                   |                 |
|     | 10   | Administrative Officer/Adm.Assistant      |                    |          |              |                   |                |                   |                 |
|     | 11   | Office Superintendent                     |                    |          |              |                   |                |                   |                 |
|     | 12   | HC/SOA/OA/JOA                             |                    |          |              |                   |                |                   |                 |
|     | 13   | Drivers                                   |                    |          |              |                   |                |                   |                 |
|     | 14   | Watcher cum Peon                          |                    |          |              |                   |                |                   |                 |
|     | 15   | Sweeper cum peon/Sweepers                 |                    |          |              |                   |                |                   |                 |
|     | 16   | Security/Watchman                         |                    |          |              |                   |                |                   |                 |
| 17  | Others: _____                                    |   |                    |          |              |                   |                |                   |                 |
| 18  | Others: _____                                    |   |                    |          |              |                   |                |                   |                 |
| 19  | Others: _____                                    |   |                    |          |              |                   |                |                   |                 |

**D. FINANCIAL DATA**

|  |  |                   |                   |                   |                |
|--|--|-------------------|-------------------|-------------------|----------------|
| D.1                                      | <b>Revenue Generated at Institution Level (Exclude Plan Fund &amp; Bridge Loans)</b> |                   |                   |                   |                |
|  | (Please deduct non-institutional revenue which are under Liability Heads)            |                   |                   |                   |                |
|  | <b>Particulars</b>   | <b>FY 2011-12</b> | <b>FY 2012-13</b> | <b>FY 2013-14</b> | <b>Remarks</b> |
|  | Course Fee   |                   |                   |                   |                |
|  | Project Income   |                   |                   |                   |                |
| Consultancy etc.                         |  |                   |                   |                   |                |
| <i>Total</i>                             |  |                   |                   |                   |                |
| D.2                                      | <b>Grants Received form other sources ( Exclude bridge loans )</b>                   |                   |                   |                   |                |
|  | <b>Particulars</b>   | <b>FY 2011-12</b> | <b>FY 2012-13</b> | <b>FY 2013-14</b> | <b>Remarks</b> |
|  | TEQIP  |                   |                   |                   |                |
|  | MODROBS  |                   |                   |                   |                |
|  | FIST   |                   |                   |                   |                |
|  | RPS  |                   |                   |                   |                |
|  | MHRD   |                   |                   |                   |                |
|  | GoK Projects   |                   |                   |                   |                |
|  | Plan Fund received   |                   |                   |                   |                |
| <i>Total</i>                             |  |                   |                   |                   |                |
| D.3                                      | <b>Expenditure Details ( Exclude Expenditure in Liability Heads )</b>                |                   |                   |                   |                |
|  | <b>Expenditure head</b>  | <b>FY 2011-12</b> | <b>FY 2012-13</b> | <b>FY 2013-14</b> | <b>Remarks</b> |
|  | Salary/wages/remn including CPF subsc.   |                   |                   |                   |                |
|  | CPF contribution & Gratuiviy   |                   |                   |                   |                |
|  | Other rec. expense ( exclude liability heads )                                       |                   |                   |                   |                |
|  | <b>Total Recurring Expenditure</b>   |                   |                   |                   |                |
|  | Capital Expenditure using IRG  |                   |                   |                   |                |
|  | Capital Expenditure using Plan Fund  |                   |                   |                   |                |
|  | Capital Expenditure using ext.Funds  |                   |                   |                   |                |
|  | <b>Total Capital Expenditure</b>   |                   |                   |                   |                |
| Statutory fee paid to DTE/UTY/AICTE etc. |  |                   |                   |                   |                |

**E. COMMENTABLE ACHIEVEMENTS WORTH MENTIONING**

**F. ANY OTHER DATA WORTH REPORTING**

**G. BRIEF OVERVIEW & DEVELOPMENTAL VISION OF THE INSTITUTION** (*Limited to One page*)

*Place:*

*Date:*

Signature

Name of HOI