

**Institute of Human Resources Development
Prajoe Towers, Vazhuthacaud,
Thiruvananthapuram-14**

No.EA3/12154/2014/IHRD

Dated, 29.09.2014

NOTIFICATION

Sub: - *Deputation of faculty members for Ph.D/M.Tech Degree Programme during the academic year 2015-2016– Preparation of panel-applications called for - Reg:*

Ref: - *This office Proceedings No.E2/8341/2001/IHRD dated 25.04.2005*

The scheme for the deputation of regular faculty members of Engineering Colleges under IHRD for Ph.D/M.Tech Programme has been revised and issued vide this office proceedings cited above. Accordingly the number of seats available for deputation of faculty members of IHRD for Ph.D/M.Tech programme shall be as shown below.

Ph.D programme

3 per year which is apportioned as shown below.

<u>Branch</u>	<u>No.of seats</u>
(i) Electronics & Communication Engineering	1
(ii) Computer Science & Engineering	1
(iii) Electrical/Biomedical/Mechanical/IT Branch put together	1

M.Tech programme

8 per year which is apportioned as shown below.

<u>Branch</u>	<u>No.of seat</u>
(i) Electronics & Communication Engineering	3
(ii) Computer Science & Engineering	3
(iii) Electrical/Biomedical/Mechanical/IT Branch put together	2

The norms for deputation of IHRD employees for higher studies was formulated on the line of the scheme now in force in the Technical Education Department. As per rule 3 of the norms, it has been specifically stated that no unused quota under one particular branch of Engineering will be diverted to

another to accommodate a candidate who secured admission for higher studies, from another branch. The above position should be brought to the notice of all faculty members obtaining their dated acknowledgement. The representation of faculty members for selection over and above the sanctioned quota or for securing un-availed quota of a particular branch should not be forwarded to this office. Such representation, if any received by the Head of Institution shall be disposed of at level of the Head of Institution.

The sponsorship certificate shall be issued to the IHRD faculty members who are selected for deputation to higher studies for a particular academic year by the Screening Committee. The application of the non- selected candidates for higher studies need not be forwarded to this office under any circumstances. Such applications should be disposed of by the Head of Institutions at their level.

Applications in the prescribed format for inclusion in the panel for deputation for M.Tech/Ph.D studies are invited from the IHRD employees in Engineering/Technology in the Engineering Colleges who had completed two years regular service under IHRD. The selection of faculty members for the above programme will be done by a Screening Committee. The terms and conditions for deputation and selection shall be as mentioned in this office proceedings cited. No deviation on the terms and conditions already fixed is possible. The regular faculty members who will complete two years regular service as on 01.10.2014 alone are eligible to apply under the scheme. Application of the employees who will not complete two years regular service under IHRD as on 01.10.2014 need not be forwarded to this office.

The maximum age limit for deputation of faculty members for higher studies is 45 years on 01-10-2014 . There will be only one scheme for selection of candidates for deputation for higher studies under QIP.

The last date prescribed for the receipt of application in the prescribed format by the heads of the Engineering College is fixed as

15.10.2014. The applications so received by the Principals of Engineering Colleges shall be forwarded to this office duly verified and recommended so as to reach here on or before 20.10.2014. Late applications will not be considered under any circumstances. It may also be entrusted that, enhancement of seats if any done subsequently, it shall be only from the panel prepared based on this notification.

The heads of institution will circulate this communication among the regular faculty members working under them obtaining dated acknowledgement.

Receipt of the notification may be acknowledged by return through e-mail only.

Sd/-
Dr.J.Letha
DIRECTOR

Encl: As stated above

To

- 1) *All Principals of Engineering Colleges under IHRD*
- 2) *Finance Officer*
- 3) *Administrative Officer*
- 4) *CA to Director*
- 5) *S.F*
- 6) *O.C*

Approved for issue

Head Clerk

Application for Selection of Engineering Discipline in the Engineering Colleges under IHRD for deputation for M.Tech/Ph.D during the academic year 2015-16

Name of course applied for

1.	Name (in Block letters)	
2.	Designation	
3.	Branch	
4.	Present Institution	
5.	Date of Birth	
6.	Age as on 01.10.2014	
7.	Qualification 1. General 2. Technical	
8.	Date of commencement of regular service under IHRD	
	1.Contract on time scale	
	2. Regular	
9.	Authority for regular appointment under IHRD (attach copy of appointment order)	
10.	Have you availed any previous chance for deputation for higher studies under IHRD. If so, give details.	
11.	Are you under bonded obligation. If so give details	
12.	Details of LWA availed by the faculty (clearly specify the duration of LWA, grounds on which LWA was sanctioned quoting order No and date	
13.	Details of part time Ph.D now undergoing, if any (Year of registration, name of University and quantum of work done)	

DECLARATION

1. I..... (Name & Designation) hereby declare that the information furnished above is true to the best of my knowledge and belief.
2. I hereby undertake that I shall abide by the terms and conditions prescribed deputation of faculty members under IHRD, for higher studies, if I am selected and considered for deputation.

Signature of applicant

Place:

Date:

(For use of Head of Institution)

1. Certified that the information furnished by the applicant as above have been verified with reference to the relevant records and found correct.
2. The evaluation report of the applicant is furnished below.

1.	<i>Professional competency</i>	
2.	<i>Devotion to duty</i>	
3.	<i>Conduct</i>	
4.	<i>Character</i>	

The above applicant is suitable/unsuitable for deputation for higher studies. His/ her candidature is recommended/ not recommended.

Signature

Place:

Name & Designation of HOI:

Date: