



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud
Thiruvananthapuram-14**

No.EA4/11864/2016/IHRD

Dated, 13.07.2016

CIRCULAR

***Sub:- IHRD – Headquarters – Engagement of Sri. P. Radhakrishnan Nair
as Finance Officer – assumed charge – intimating of – reg***

Ref:- This office proceedings of even No. dated 12.07.2016

Consequent on the relief of Sri. A. Basheer Ahammed as Finance Officer IHRD on 12.07.2016 AN, Sri. P. Radhakrishnan Nair(Retd Audit Officer, AG's Office) assumed charge as Finance Officer on adhoc basis in IHRD Headquarters with effect from 13.07.2016 FN. All Heads of Institutions and staff under their control are instructed to extend full cooperation for the successful discharge of his duties.

*Sd/-
Dr.P. Suresh Kumar
DIRECTOR*

To:-

- 1. The Heads of all Institutions under IHRD*
- 2. Administrative Officer*
- 3. Finance Officer*
- 4. Deputy Director*
- 5. CA I*
- 6. CA II*
- 7. IT Division/Website*
- 8. SF*
- 9. OC*

*Approved for issue
Sd/-
Office Superintendent*