



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJO'E TOWERS, VAZHUTHACAUD,
THIRUVANANTHAPURAM - 14

PROCEEDINGS

IHRD – PMD – Establishment of three Production units in IHRD – Orders issued.

No. DC2/13637/2015/HRD (2)

Dated: Thiruvananthapuram, 19th January, 2016

- Read: - 1. Govt. Order No. GO (Rt) No. 2253/2015/H.Edn dtd. 01.09.2015*
2. Reports submitted by Head, PMD dtd. 16.12.2015 and 05.01.2016
3. Minutes of the meeting held at IHRD Headquarters regarding expansion of PMD
4. This office order No. DC1/10890/2013/HRD dtd. 14.12.2015
5. This office order No. DC2/2047/2013/HRD dtd. 21.11.2015

ORDER

The Government vide order cited as read (1) have accorded Administrative Sanction for the setting up of three production units under PMD in IHRD with budget provision of Rs. 28.68 lakhs for the financial year 2015-16. The Head, PMD was instructed to furnish a detailed report for establishing three production units and accordingly, reports with proposal for new units were submitted. The meeting convened by the Director regarding expansion of PMD (read 3) has approved the proposal submitted by the Head, PMD and after deliberations, finalized three IHRD Centres which have minimum infrastructure as stipulated in the report.

- I.** Institutions with facilities such as minimum builtup area of approx 2500 Sq. ft, with proximity to transportation facility (Railway/Bus), Rent free/minimal rent Electrical and water connections, etc have been selected. In this regard sanction is accorded to the PMD, IHRD to establish three production units as detailed below.

1. **Technology and Management Corridor at Vazhuthoor, Neyyattinkara**
2. **Regional Centre, IHRD at Ernakulam**
3. **Model Polytechnic College, Vadakara**

Initially the following products shall be manufactured/assembled in the above centres.

<i>Sl. No.</i>	<i>Production Centre</i>	<i>Products</i>
1.	TMC, Neyyattinkara	1. DC Power Supply 2. Assembling Personal Desktop Computers
2.	RC, Ernakulam	Assembling Personal Desktop Computers
3.	MPT, Vadakara	General purpose Printed Circuit Board

- ii. As per this office order cited as (read 4), the Head, PMD (Head of Institution, RC, Trivandrum) was appointed as the Implementation Officer of the TC @ School Project of IHRD (utilizing plan fund), in accordance with the plan fund guidelines of the Government. The Government vide order cited as read (1) also have allotted an amount of Rs. 28.68 lakhs for the setting up of three units. Since this project is also implemented by utilizing plan fund, an Implementation Officer has to be appointed. In this regard, the Head, PMD is hereby appointed as the Implementation Officer for the project (establishment of three production units). The Implementation Officer will be responsible for the proper utilization of fund as per plan write up and Store Purchase Rules. Administrative and Purchase sanctions are not required for the purchase as per the write up by utilizing the fund. All activities pertaining to the establishment of these centres except the utilization of fund, will be co-ordinated and controlled by the Co-ordinator of PMD, till the centres are established.

- III.** The total outlay for the project is Rs. 28.68 lakhs, for the three production units. The fund should be utilized for setting up of infrastructure as per the report submitted by PMD (cited in read (2)). The amount allotted by the Government has to be fully utilized before the financial year 2015-16, necessary steps have to be taken in a timely matter. The Co-ordinator, PMD should submit a biweekly report, through Head, PMD to the Additional Director, about the progress of the project until the three centres are full established and the plan fund is fully utilized.
- IV.** A five member committee has been constituted to frame out the guidelines for the establishment and management of production and maintenance units under PMD, IHRD. A separate order will be issued based upon the recommendations of the committee.
- V.** For the procurement of equipments for production units segregated vendor wise list should be obtained so as to make the process hassle free, to keep the purchase process within the delegatory power of the Director.

Sd/-
Dr. K. Vijayakumar
DIRECTOR(i/c)

To

1. Dr. V. P. Devassia, Additional Director, IHRD HQ
2. All Head of Institutions under IHRD
3. A.O 4. F.O 5. Deputy Director, IHRD HQ
6. Dr. Ashok Kumar. T. V, State Co-ordinator, SDC
7. The Head, PMD 8. The Co-ordinator, PMD 9. CA I
10. All sections in IHRD HQ 11. S.F / O.C