

Institute of Human Resources Development

(Established by Government of Kerala)

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No: CN/7201/2003/HRD

Dated: 22.07.2016

From

The Director

To

All head of associate institutions

Sir,

Sub: - IHRD – Maintenance of Asset Register – Action taken report called for - reg.

Ref :- 1) This office letter of even number dated 13.01.2015

2) AG's Audit Report 2013-14

Your attention is invited to the reference cited, wherein you were instructed to maintain Asset Register in accordance with Kerala Financial Code as instructed in the AG's audit report for 2013-14. Hence, you are directed to furnish the action taken report in this regard along with a copy of the relevant pages of the Asset Register maintained in your institution at the earliest without fail.

Yours faithfully

Sd/-

DIRECTOR

Approved for issue

Assistant Executive Engineer

SAP-IV
Camp: Institute of Human Resources Development,
Vazhuthacaud,
Thiruvananthapuram.
Dated 27th August, 2014

Audit Enquiry No. 10

Sub :- Non-maintenance of Asset Register. (Register of Immovable Government Properties).

As per Articles of Chapter VII-Rule 170 of the Kerala Financial Code a Register of Immovable Government Properties shall be maintained in KFC- Form 23 (I & II) by all officers to show the assets of Government in the form of Immovable Properties under their charge. An annual certificate should be recorded in the Registers at the end of March to the effect that all the changes during the year have been brought into the Registers.

On enquiry with IHRD, it was informed that the Asset Register was not maintained as per the articles of Kerala Financial Code. Necessary action may be taken to maintain the Register as prescribed.


Asst. Audit Officer.