

Institute of Human Resources Development

(Established by Government of Kerala)

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No. 4918/FinA3/2011/IHRD



Dated 5..3..2016

From

The Finance Officer

To

The heads of all institutions under IHRD

Sir/ Madam,

Sub: Opening Balance – for finalization of Budget 2016-17 –reg

To finalise the budget 2016-17, the Opening Balance of your institution as on 1/4/2016 (anticipated) is required. Hence you are directed to furnish the same via e-mail (fo@ihrd.ac.in) by return without fail. This should be treated as extremely urgent.

FINANCE OFFICER