Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud,
Thiruvananthapuram-14

No.EA1/16471/2016/ HRD   *Dated, 31.10.2016*

<u>CIRCULAR</u>

Sub:-   *IHRD – Proposed pension scheme under IHRD – Preparation of liability – details of employees – called for – Reg*

Ref:- 1. *Letter No. E/1225/2012/CAS/Dvpm dated 15.10.2016 from the Principal, College of Applied Science, Dhanuvachapuram*
    2. *Minutes of the 93rd meeting of the Executive Committee of IHRD*

The 93rd meeting of the Executive Committee of IHRD resolved to work out the financial commitment for implementing pension scheme under IHRD. Now, Sri. Unnikrishnan Nair, Principal, College of Applied Science, Dhanuvachapuram and Chairman of the drafting committee of the proposed pension scheme has requested to collect data of all regular employees under IHRD to work out and assess the liability to be incurred for implementing the pension scheme under IHRD. In the above circumstances all head of institutions are instructed to furnish the details of all regular employees under IHRD (including those on Leave Without Allowance) in the format given below.

<u>Name of Institution :-</u>

Sl No	Name of employee & Designation	Date of Birth	Date of joining IHRD regular service	Type of scale (state/UGC/AICTE)	Scale of pay as on 01.07.2016 (specify pay revision)	Basic Pay as on 01.07.2016	Gross salary as on 01.07.2016 excluding HRA, HTA, Special Allowance etc..	Date of retirement	Total service as on date of retirement excluding ineligible services	LWA & other leave / service not counted for increment	CPFA A/c No.

The above details shall be received in this office on or before 19.11.2016 AN.

Receipt of the circular may be acknowledged by return via email

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-
1. All Heads of institutions
2. Administrative Officer
3. Finance Officer
4. Finance B Section
5. Assistant Executive Engineer
6. CA I & CA II
7. All section heads in the Headquarters
8. IT Division (for publication in website)
9. SF
10. OC

Approved for issue
Sd/-
Administrative Officer

R2.31.10.2016