



**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT**

**(ESTABLISHED BY GOVERNMENT OF KERALA)**

**PRAJO'E TOWERS, VAZHUTHACAUD, THYCAUD PO, THIRUVANANTHAPURAM – 695 014**

**No. Fin A1/16243/15/IHRD**

**Dated: 08.04.2016**

**CIRCULAR**

**Sub: - Plan Fund 2015-16 – Utilization Certificate - Details called for – Reg:-**

Head of institutions are requested to forward the details in the following format by return Mail.

<b>Year</b>	<b>2015-16</b>			
<b>Name of Institution</b>				
<b>Plan Fund Received</b>	<b>Items Purchased</b>	<b>Plan Fund Utilized</b>	<b>Date of Utilization</b>	<b>Amount of Unutilized Plan Fund if any forwarded to HQrs.</b>

**Sd/-  
DIRECTOR**

Copy to:

- (1) The head of institutions under IHRD
- (2) Stock File
- (3) Office Copy