

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJEO TOWERS, VAZHUTHACAUD
THIRUVANANTHAPURAM**

No.DB1/14176/2016/IHRD

Dated: 03.09.2016

CIRCULAR

Sub: - IHRD – Fees dues from SC/ST Development Department– reg.


All heads of institutions under IHRD are directed to report the collection of fee from SC/ST Development Department (e-grantz) till 2015-16. The amount upto 2011 may be reported in whole and there after till 2015-16 is to be stated year wise. The balance amount to be received with specific remarks of short fall and the difficulty in receiving the amount is also to be stated in the format attached. The filled in particulars in the **word format** is to be forwarded via e-mail only. A copy of the mail may be forwarded to ihrd.acad@gmail.com .The last date to ascertain the same is scheduled as 24.09.2016.

*Sd/-
Dr. P. Suresh Kumar
DIRECTOR*

To,

- ✓ 1. All heads of institutions (publishing in IHRD website)
2. Finance Officer
3. Administrative Officer
4. Deputy Director
5. S.F
6. O.C

Approved for Issue

Supintendent


Institute of Human Resources Development

Thiruvananthapuram

Details of Fee dues from SC/ST Dev.Dept.

Institution:

Academic Year	Amount Claimed	Amount received from SC/ST DD so far	Balance Amount to be received	Remarks
<i>upto 2011</i>				
<i>2011-12</i>				
<i>2012-13</i>				
<i>2013-14</i>				
<i>2014-15</i>				
<i>2015-16</i>				
<i>Total</i>				

Note : The amount to be received should include all courses conducted in the Institution.

Remarks on difficulty in receiving fee from district SC/ST Dev. Office, if any:

Date:

Principal

Please send a copy to ihrd.acad@gmail.com also.