



Very URGENT

**Institute of Human Resources Development  
Prajo'e Towers, Vazhuthacaud  
Thiruvananthapuram-14**

*No.EA3/13797/2016/IHRD*

*Dated, 21.01.2017*

**CIRCULAR**

*Sub:- IHRD –Audit of accounts conducted by Accountant General during 2015-2016 – deputation under QIP – Details called for – Reg:-*

*Ref:- Audit Enquiry No. 19 of audit conducted by AG during 2015-2016.*

The Accountant General during the conduct of audit of the accounts of IHRD during 2015-2016 requested to furnish the following details.

1. Details of faculties who were deputed for acquiring Ph.D under sponsored category and the salary drawn during the period of deputation alongwith substitute salary and allowance if any paid.

In order to furnish the details to Accountant General, the details of faculties who have failed to qualify the Ph.D/M.Tech programme even after the deputation period should be forwarded to this office in the following format.

Name of Institution:

<i>Sl No</i>	<i>Name &amp; designation of the faculty members</i>	<i>Date from which deputed under QIP as per bond executed</i>	<i>Date of completion of QIP deputation period</i>	<i>Amount paid as salary during the period of deputation</i>	<i>Amount paid as salary for substitute staff during the period of deputation</i>	<i>Date of acquisition of Ph.D if any with attested copies of supporting documents</i>	<i>Remarks of Head of institution</i>
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The above details may be furnished urgently (preferably before 08.02.2017) so as to furnish reply to Accountant General. Kindly treat the matter as urgent.

*Sd/-*  
*Dr.P.Suresh Kumar*  
*DIRECTOR,*

*To:-*

- 1. All Principals of Engineering College under IHRD*
- 2. Administrative Officer*
- 3. Finance Officer*
- 4. SF*
- 5. OC*

*Approved for issue*  
*[Signature]*  
*23/1*  
*Administrative Officer*  
*[Signature]*