

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJO'E TOWERS, VAZHUTHACAUD, THIRUVANANTHAAAPURAM- 14

FinB1/9679/2009/HRD

Dated:15th February, 2017

CIRCULAR

As per the directions of RBI, banks are insisting to produce PAN No's: of respective institutions for their transactions from 14.02.2017 onwards. As our associate institutions are not having separate PANS of their own, the matter has been discussed with the top officials of SBT and they had instructed us to follow the procedures noted below for using the PAN of the Director, IHRD (AAAAI0624D)

- a) Request the concerned branch manager of SBT to mark the master CIF No. as 78722746823, and to convert the existing CIF No. as sub CIF.
- b) It was also instructed by the SBT top officials that a circular has already been issued by SBT in this regard for the information of all branches regarding the procedure for entering in the computer link-“Customer-Non personal customer one view-Mark Sub CIF”
- c) In case of any doubt/problem the Branch Managers may contact their headoffice AGM(Tax Cell)-Mr.Subramanian

Sd/-

Dr.P.Sureshkumar
Director

Encl: Copy of the pan card of the Director

Approved for issue



Junior Superintendent



स्थाई लेखा संख्या

/PERMANENT ACCOUNT NUMBER



AAAAI0624D

नाम /NAME

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT

निगमन/बनने की तिथि

/DATE OF INCORPORATION/FORMATION

14-01-1987

आयकर आयुक्त, तिरुवनंतपुरम

COMMISSIONER OF INCOME-TAX, TRIVANDRUM

इस कार्ड के खो / मिल जाने पर कृप्या जारी करने
वाले प्राधिकारी को सूचित / वापस कर दें
आयकर आयुक्त,
तिरुवनंतपुरम प्रभार,
आयकर भवन, कवडियार पी.ओ.,
तिरुवनंतपुरम - 695 003.

**In case this card is lost/found, kindly inform/return to
the issuing authority :**

**Commissioner of Income-tax,
Trivandrum Charge,
Aayakar Bhavan, Kawadiar P.O.
Trivandrum - 695 003.**