



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud
Thiruvananthapuram-14**

No.EA4/10345/2014/IHRD

Dated, 26.09.2018

CIRCULAR

Sub:- IHRD – Arts and Science faculty members in Engineering Colleges – faculty members having insufficient workload – sparing service to other institutions – instructions – reg:-

Ref:- This office Circular of even no. dated 05.09.2018

In this office circular cited above, all Principals of Engineering Colleges were directed to obtain and forward willingness from the Arts and Science faculty members not having sufficient workload as per norms, so as to utilize their service in other needy IHRD institutions as resolved by the 97th meeting of the Executive Committee of IHRD. No willingness was received from the faculty members eventhough last date was fixed on 07.09.2018. It was also intimated that, if no willingness is received within the stipulated time, the matter will be proceeded with according to the requirement of the associate institutions concerned. In this circumstances, the following clusters of institutions are formed so that the head of institutions of Engineering College in the particular cluster can spare the service of faculty members under their control to the needy institutions within the cluster.

1 College of Engineering, Attingal - College of Applied Science, Dhanuvachapuram

2 College of Engineering, Kottarakkara - College of Applied Science, Kundara

- 3 College of Engineering, Adoor - i. College of Applied Science, Adoor
 ii. College of Applied Science, Kalanjoor
 iii. College of Applied Science, Konni
- 4 College of Engineering, Karunagappally - i. College of Applied Science, Mavelikkara
 ii. College of Applied Science, Harippad
- 5 College of Engineering, Kalliooppara - i. College of Applied Science, Payyappady
 ii. College of Applied Science, Mallappally
- 6 College of Engineering, Poonjar - i. Model Polytechnic College, Mattakkara
 ii. College of Applied Science, Thodupuzha
 iii. College of Applied Science, Peerumade
- 7 College of Engineering, Cherthala - i. College of Applied Science, Perissery
 ii. College of Applied Science, Puthenvelikkara
- 8 Model Engineering College, Ernakulam - i. Model Polytechnic College, Mala
 ii. College of Applied Science, Kodungallur
 iii. College of Applied Science, Vadakkancherry

The Principals of Engineering Colleges concerned shall allot sufficient workload to the faculty members as per AICTE/ UGC/University norms etc...in consultation with the cluster institutions on or before 08.10.2018 without fail under intimation to this office alongwith the details of workload allotted etc.... for detailed scrutiny. The Principals of Engineering Colleges should ensure that, no faculty member will be left free without sufficient workload under any circumstances.

Those faculty members who are willing to work in institutions other than the clusters shown above, should forward requests to this office for perusal and separate sanction. The head of institutions of Engineering Colleges are also directed to spare the service of faculty members in Physical Education to other needy institutions based on the request received from the concerned Head of Institutions, under intimation to this office.

2. Receipt of the circular should be acknowledged by return through e-mail.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-

1. *All Principals of Engineering Colleges*
2. *The Principals of College of Applied Science and Model Polytechnic Colleges concerned.*
3. *ST*
4. *OC*

Approved for issue

Administrative Officer