



**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT  
PRAJO'E TOWERS, VAZHUTHACAUD,  
THIRUVANANTHAPURAM – 14.**

*No. PA4/5044/2017/HRD*

*Dated : 10.05.2018*

**CIRCULAR**


*Sub: - Annual Stock Verification of various institutions under IHRD for the financial year  
2017-18 – reg:-  
Ref: - This office circular No. A2/4189/2007/HRD dtd. 26.05.2007.*

All heads of institutions under IHRD are instructed to furnish the Annual Stock Verification Report for the financial year 2017-18 of their institution to this office on or before **05.06.2018** as per the guidelines in the circular referred above. This may be treated as urgent.

*Sd/-  
Dr. P. Suresh Kumar  
DIRECTOR*

To

1. All Heads of Institutions under IHRD
2. Finance Officer
3. J.S, Purchase Section
4. S.F
5. O.C

*Approved for issue*  
  
*\*Senior Superintendent*