

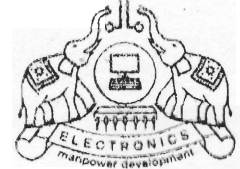
Institute of Human Resources Development

(Established by Government of Kerala)

Prajo'e Towers, Vazhuthacaud P O, Thiruvananthapuram- 695 014. Kerala.

Ph: +91 471 2322985, +91 471 2322501 Fax: +91 471 2322035

web: www.ihrd.ac.in. mail: director@ihrd.ac.in



Reminder

No. PA4/5550/2018/HRD

Dated: 12.06.2018

From

The Director

To

All Head of Institutions under IHRD

Sir,

Sub: - Annual Stock Verification of various institutions under IHRD for the financial year 2017-18 – reg:-

Ref: - This office circular of even no. dated. 10.05.2018.

Please refer to the circular cited, wherein it was directed to forward the Annual Stock verification report for the year 2017-18 before 05.06.2018. But some of the HOI's had not yet submitted the report. Hence, all HOI's are directed to forward Annual Stock Verification report within one week from the date of this reminder. Any lapse in forwarding the same **will be viewed seriously.**

**Yours Faithfully
Sd/-
DIRECTOR**

Approved for issue

Senior Superintendent