



**Institute of Human Resources Development
Prajoe Towers, Vazhuthacaud
Thiruvananthapuram-14**

No. EA1/13157/2019/IHRD

Dated, 23.12.2019

CIRCULAR

Sub: IHRD – Measures to overcome the financial crisis – reg:

Attention of all heads of institutions are invited to the deliberations in the meeting held on 30.11.2019 at Model Engineering College Ernakulam regarding tackling of the severe financial crisis being faced by IHRD. All of you are well aware that we could not disburse the salary for November 2019 in full to the employees despite our sincere efforts. This is a sad situation and has created unrest and discontent among the employees though they all are well aware of the position. It may be noted that our establishment is having 86 institutions under its control and having about 1050 nos. of regular employees. Further there are 1500 nos. of temporary employees including guest faculty members and other supporting staff in IHRD. It is also to be noted that about 40,000 students from THSS level to PhD aspirants are studying in our campuses. It is worth mentioning that several positive and constructive suggestions were proposed by the participants. The encouraging attitude shown and the suggestions made by you all had created an encouraging atmosphere which indicated that we can solve the problem. The main suggestion from the participants in the meeting was to raise the internal revenue by conducting courses having much demand, undertaking consultancy projects utilizing the infrastructure facilities and the services of the efficient and experienced faculty members available in IHRD.

In the above circumstances all heads of institutions are requested to convene meeting of the faculty members and other employees under their control and discuss the matter in detail and examine the possibilities for conducting courses, undertaking various projects etc so that maximum additional revenue can be

mobilized and to forward viable proposals/ projects that can be taken up utilizing the available infrastructural facilities and the services of the well experienced and efficient faculty members of IHRD to the maximum possible. Proposals should be prepared with the main intention that each institution shall be made self sufficient and viable. While preparing proposals for conducting courses, taking up projects, consultancy etc the demand and necessity of the locality and the feasibility of the same may be ascertained before sending the proposals to this office.

The proposals in this regard should be forwarded to the Headquarters within a week positively from the date of receipt of circular.

All Head of Institutions are also requested to take urgent steps to reduce the expenditure of each institution to the bare minimum.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To,

1. *All Head of Institutions*
2. *Additional Director*
3. *Deputy Director*
4. *Administrative Officer*
5. *Finance Officer*
6. *Assistant Executive Engineer*
7. *Senior Superintendent (Academic Section) for further follow up action*
8. *CA I & II*
9. *All Section heads*
10. *SF*
11. *OC*

Approved for issue

P.S. Suresh Kumar

Administrative Officer

[Signature]