



**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJO'E TOWERS, VAZHUTHACAUD
THIRUVANANTHAPURAM - 14**

CIRCULAR

No.DB1/12921/19/HRD

Dated: 28.01.2020

Sub:- IHRD- Conduct of PGDCA/DCA/DDTOA etc - through add on programme - 30% fee waiver scheme to regular students of the institution - Present status called for reg.

Ref:- 1. This office admission notification No.DB1/12919/019/HRD dtd.11.12.2019.

2. This office Proceedings No.DB1/13518/19/HRD dtd.03.01.2020.

As per this office proceedings referred second cited sanction was accorded to conduct Diploma/Certificate programme (PGDCA/DCA/DDTOA/CCLIS etc) to regular students of the institutions of College of Applied Science/Model Polytechnic Colleges/Technical Higher Secondary Schools under IHRD under 30% fee waiver scheme. Hence, all the head of institutions of College of Applied Science/Model Polytechnic Colleges and Technical Higher Secondary Schools under IHRD are directed to conduct add on diploma programme as per 30% fee waiver scheme to regular students of the institution who are willing to participating the programme and should forward the details of fee waiver batch admitted, fee collected etc. with course registration form to this office on or before 15.02.2020.

Sd/-

Dr. P. Suresh Kumar
DIRECTOR

To

- ✓ 1) All heads of associate institutions (Published in IHRD website and email.)
- 2) Additional Director
- 3) Deputy Director
- 4) SF/ OC

Approved for issue

Senior Superintendent