



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud
Thiruvananthapuram-14**

PROCEEDINGS

IHRD - Estt - Transfer and Posting of employees from one station to another -
General norms - amendment - Orders issued

No.EB3/13555/2019/IHRD

Dated, Thiruvananthapuram, 31st December 2019

- Read:-**
- 1 This office proceedings No.E1/46/98/IHRD dated 28.04.1998*
 - 2 Government Circular No.A1/274/2017/H.Edn dated 16.10.2017*
 - 3 Resolution of the 100th meeting of the Executive Committee of IHRD held on 14.11.2019*

ORDER

In this office proceedings read as first paper above, general norms for transfer and posting of IHRD employees from one station to another was fixed and communicated. Government in the circular read as second paper above instructed to retain the trained NSS programme Officer in their respective institution for a period of 3 years if the officer is willing to continue in the same station. As NSS activities are conducted in all associate educational institutions under IHRD the matter was placed before the Executive Committee. As resolved by the 100th meeting of the Executive Committee of IHRD held on 14.11.2019 the following orders are issued.

1. Sanction is accord to retain the NSS trained Programme Officers in all categories of posts in their respective institutions under IHRD for a period of 3 years if the Officer is willing to continue in the same station.
2. The head of institutions concerned shall furnish the details of NSS Programme Officers in the remarks column of the application for transfer/option as the case may be along with the written willingness of the particular employee.

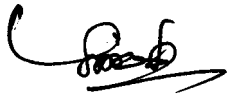
3. This office proceedings read first paper above stands amended to the above extent.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-

1. *All heads of associate institution under IHRD*
2. *Additional Director*
3. *Deputy Director*
4. *Finance Officer*
5. *Administrative Officer*
6. *All section heads*
7. *All dealing Assistants in the Establishment Section*
8. *SF*
9. *OC*

Forwarded/ By Order


/Administrative Officer ✓