Institute of Human Resources Development
Chackai, Thiruvananthapuram-24
PROCEEDINGS

IHRD – Implementation of Biometric Finger Print Attendance Management System (Punching System) in the associate institutions under IHRD – Nomination of Technical contact person (Co-ordinators) in each institution for the implementation as well as conduct of training for Technical contact person (Co-ordinators) – Sanction accorded – Orders issued

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Read:- 1 Submission dated 23.11.2022 from Sri. N. G. Sreekumar, Computer Engineer (Higher Grade) Nodal Officer.
2 This office proceeding of even No. dated 18.11.2022 and dated 02.03.2020.

ORDER

Biometric Finger Print Attendance Management System has been implemented in the IHRD (Headquarters) w.e.f. 14.11.2022 and it was also ordered to implement the same to all associate institutions w.e.f. 01.12.2022. Sri. Sreekumar. N. G, Computer Engineer (Higher Grade), IHRD (Headquarters) was nominated as 'Nodal Officer' for the implementation of the system. As it is essential to nominate a Technical contact person (Co-ordinators) in all associate institutions for the effective implementation of Biometric Finger Print Attendance Management System, the following orders are issued.

1. Sanction is accorded for the nomination of the under mentioned personnels as Co-ordinators for the implementation of Punching System in the institutions as noted against their names.

Sl. No	Name of the Institution	Name of the Technical Hand	Designation of the Technical Hand
1	CAS Adoor	Sri.Shajy L	Lr. in Computer Application
2	CAS Attappadi	Sri.Abdul Aseez P H	Computer Programmer
3	CAS Ayalur	Smt. Sangeetha Vasudevan	Computer Programmer
4	CAS Ayroor	Smt. Remya Satheesh	Data Entry Operator
5	CAS Cheemeni	Sri.Santhosh Kumar K	Lr. in Computer Science

6	CAS Chelakkara	Sri.Sheron Vackachan	AP in computer science
7	CAS Dhanuvachapuram	Smt.Vaikundeswari.A	Computer programmer
8	CAS Iritty	Smt. Remani V C	HEAD CLERK
9	CAS Kaduthuruthy	Sri.Mathews M	Asst. Professor
10	CAS Kalanjoor	Smt.Bindu S	System Analyst
11	CAS Kanjirappally	Sri.Shaji George Mathew	AP in Electronics
12	CAS Karthikappally	Sri.Regimon VR	Asst. Professor
13	CAS Kattappana	Smt. Surya Sudhakaran	AP in Computer Science
14	CAS Kodungallur	Sri.Ajikumar V P	System Analyst
15	CAS Konni	Sri.Rajesh R	Computer Programmer
16	CAS Kozhikode	Sri.Sunil Babu K. P	Foreman (Electronics)
17	CAS Kundara	Sri.Philip M Philip	AP computer
18	CAS Kuthuparamba	Smt.Sunitha Raj	Foreman (Electronics)
19	CAS Kuzhalmannam	Smt.Shani K B	Computer Programmer
20	CAS Malampuzha	Sri.Renni P Mathunny	Lr. in Computer Science
21	CAS Malappuram	Sri.Abdul Shukoor PK	AP in Computer Science
22	CAS Mallappally	Smt.Seena B	Demonstrator (electronics)
23	CAS Mananthavady	Sri.Gladson Paul	Demonstrator Electronics
24	CAS Manjeswaram	Sri.Rajeesh Kumar K K	Computer Programmer
25	CAS Marayoor	Sri.Poomkodi.P	Data Entry Operator
26	CAS Mavelikkara	Sri.Ajeesh A	Lr.in Electronics
27	CAS Meenangadi	Sri.Shine Kurakose	LGS
28	CAS Muthuvallur	Sri.Antony K P	Lr. in Computer Application
29	CAS Nadapuram	Sri.Asish	LGS
30	CAS Nattika	Sri.Syamlal B	Principal
31	CAS Nedumkandam	Sri.Shaise Symon	Senior office Assistant
32	CAS Neeleswaram	Smt.Shiji E K	Computer programmer
33	CAS Neruvambram	Smt.Uma. K. P	Junior System Analyst
34	CAS Pattuvam	Sri.Rajeevan m	JSA
35	CAS Peermade	Sri.Ananthasankar U A	Asst.prof.in Electronics
36	CAS Perissery	Smt. Nishimol M	Lr.in Computer Application
37	CAS Pinarayi	Sri Sudeep A C	Head Clerk
38	CAS Puthenvelikkara	Smt.Ragitha K.M	Lecturer in Electronics
39	CAS Puthuppally	Sri.Dileep Kumar K	Junior System Analyst
40	CAS Thamarassery	Sri.Dinesh Kumar C P	Lr. in Computer Science
41	CAS Thiruvambadi	Sri.Arun jyothish K P	LGS
42	CAS Thodupuzha	Smt.Anne Jacob Silja	Lr.in Computer Application
43	CAS Vadakkencherry	Shalumon P. S.	Foreman Electronics
44	CAS Vattamkulam	Sarathlal	Computer programmer
45	CAS Vazhakkad	Smt.Beena E	Lr in Computer Science
46	CE Adoor	Sri. Jayaram	Asst professor in CS
47	CE Attingal	Sri.V S Venu	FOREMAN EC
48	CE Chengannur	Sri.M Susil Kumar	System Analyst
49	CE Cherthala	Mr. George C Karamel	Demonstrator
50	CE Kallooppara	Smt.Reshma Das R	Computer Programmer
51	CE Karunagappally	Shri Shibu V.	Foreman, CSE

52	CE Kottarakkara	Smt.Revathy P	Computer programmer
53	CE MEC EKM	Sri.Sujith S	Computer Programmer
54	CE Poonjar	Sri. Jaisemon Thomas	Technician (Dept. CSE)
55	MPTC Mala	Smt. Sudha Ane K V	Junior System analyst
56	MPTC Kalliassery	Sri.Ramlal Shammy	foreman Electronics
57	MPTC Karunagappally	Sri.Manoj G	Lr. in Electronics
58	MPTC Mattakkara	Sri.Prakash T S	Lecturer
59	MPTC Painavu	Sri.Dwitheesh Kumar P B	Lecturer
60	MPTC Vadakara	Sri.Satheesan K K	Forman in Electronics
61	MRPC Kuzhalmannam	Sri.Senthil kumar D	Principal
62	THSS Adoor	Sri.Ajithkumar V K	Office Assistant
63	THSS Aluva	Smt.Murphy K M	Lr. in Electronics
64	THSS Cherthala	Smt.Ravathy Mohanan	Lr. in computer science
65	THSS Kaloor	Smt.Ambili K	Lr. in Electronics
66	THSS Kaprassery	Smt.Soumya	Computer programmer
67	THSS Mallappally	Sri.Jyothimani M	SOA
68	THSS Muttada	Sri.John C L	JSA
69	THSS Peermade	Sri.Done George	Lecturer in Computer
70	THSS Perinthalmanna	Sri.Shabeer S	Principal (i/c)
71	THSS Puthuppally	Smt.Celine Cyriac	JSA
72	THSS Thiruthiyad	Sri.Mahesh P	Principal
73	THSS Thodupuzha	Sri.Benoy Paul	Junior System Analyst
74	THSS Varadium	Sri.Vijayan M C	LGS
75	THSS Vattamkulam	Sri.Badaradheen	JSA
76	THSS Vazhakkad	Sri.Joseph Zacria	Principal (i/c)
77	EC Cherpu	Sri.Syamlal B	Officer in charge
78	EC Kundara	Sri.Sajeshkumar R	SOA
79	EC Rajakkad	Smt.Jaimole C S	Computer Programmer
80	EC Thavanur	Sri.Jaimon Jacob	Officer in charge
81	EC Tirur	Sri.Sivaprasad	Computer programmer
82	EC Valanchery	Sri.Manikandan V K	Computer Programmer
83	IHRD RC EKM	Sri.Jaimon Jacob	Officer in charge
84	IHRD RC TVM	Sri.Rex Achiel C J	Head Clerk
85	MFS EKM	Sri. Jaimon Jacob	Officer in charge
86	MFS TVPM	Smt.Beena S	Computer Programmer

2. Sanction is also accorded to all the Co-ordinators to attend a training proposed to be conducted at College of Engineering, Chengannur for which the date will be intimated in due course.

3. Sanction is also accorded to the Principal, College of Engineering, Chengannur to provide necessary arrangements for the conduct of training programme for the implementation of Punching System. Sanction is also accorded to the Principal to provide light refreshment and to meet the expenditure from FDP (Faculty Development Programme) after observing all procedures.

4. The Co-ordinators now nominated for the implementation of Punching System shall implement the same in their institution in consultation with Sri. N.G. Sreekumar, Computer Engineer (Higher Grade) / Nodal Officer from time to time.

Sd/-
Dr. P. Suresh Kumar
DIRECTOR

To,
1. *All heads of associate institutions for necessary action*
2. *Sri. N.G. Sreekumar, Computer Engineer (Higher Grade) for necessary action*

Copy to:-
1. *The Principal, College of Engineering, Chengannur*
2. *Additional Director*
3. *Administrative Officer*
4. *Finance Officer*
5. *Personal Assistant to Director*
6. *Purchase Section*
7. *S.F*
8. *O.C*

Forwarded/By Order

Administrative Officer

Rg1.24.11.2022