

Institute of Human Resources Development

(Established by Government of Kerala)

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the
chain

No.EA1/10316/2021/IHRD

Dated, 09.02.2022

From

The Director

To

All Heads of Institution under IHRD

Sir/Madam,

Sub:- *IHRD – GSpark implementation in IHRD (Headquarters) and associate institutions – completion of entries on or before 25th February – reg:-*

Ref:- *Submission dated 02.02.2022 from Sri. N.G. Sreekumar, Computer Engineer (Higher Grade) (Nodal Officer)*

The Nodal Officer for implementation of GSpark in IHRD Headquarters and associate institutions has informed that a majority of work related to entry of information of staff and generation of PEN has been completed in 77 institutions. A training has also been given to all DDO and point of contact in the associate institutions. Hence, you are requested to take necessary steps to complete the entry of all necessary details at the earliest and to take steps to generate the pay bill through GSpark for all regular employees from February 2022 onwards. .

Yours faithfully

Sd/-

DIRECTOR

Approved for Issue

Senior Superintendent