

MOST URGENT

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
TC 86/1949 (2), NH Bypass Junction, Chackai
Pettah P.O, Thiruvananthapuram -24**

No. Fin C1/ 2657 /2022/HRD

Dated: 17.11.2022

CIRCULAR

Subject: Preparation of Budget Estimates for 2023-24 - Proposals called for
– addition in head of account - receipts – Proforma I- Reg.
Ref: - This Office Circular Finc1/2657/2022/HRD dated 27..10..2022

Government have been releasing funds under the loan head since 2021-22 for the purpose of meeting salary expenditure etc. . This has to be shown separately under "Other Receipts" of Proforma I (Receipts) of Budget Proposal 2023-24. As such Proforma I of the Budget Circular for 2023-24 shall stand corrected by including the head "Loan from Government" as the 10th item and the head "Projects" be re-numbered as the 11th item.

Sd/-

**Dr. P Suresh Kumar
DIRECTOR**

Encl:- 1. Proforma I

To

1. All Heads of Institutions under IHRD
2. CA to Director
3. Additional Director
4. Deputy Director
5. Administrative Officer
6. Finance Officer
7. Exe. Engr. (He is requested to furnish the anticipated expenditure for Maintenance / construction of buildings for 2023-24)
8. FIN B, IT Division , Purchase, Academic , Establishment Section Heads in the IHRD (Head Quarters) (They are requested to furnish Revised Budget Estimates for 2022-23 and Budget Estimates for 2023-24)
9. Stock file / Office copy

Approved for Issue

Sd/-

Financial Consultant/Advisor