

File No: IHRD/2177/2022-CN  
**Institute of Human Resources Development**

(Established by Government of Kerala)

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No.IHRD/2177/2022-CN

Dated:13/07/2022

From

The Director

To

The Heads of all institutions under IHRD

Sir/Madam,

Sub: Revised procedure ( SNA System ) for Centrally  
Sponsored Schemes – Circular – forwarding – reg.

Ref: 1.Your letter no: J3/189/2022/HEDN dated 17.06.2022  
from the Additional Chief Secretary, Higher Education (J)  
Department

I am forwarding herewith a copy of the letter referred to  
above along with its enclosures pertaining to the revised Procedure  
( SNA System ) for Centrally Sponsored Schemes, for information  
and necessary action.

Yours faithfully,

Encl: as stated

**DIRECTOR**



GOVERNMENT OF KERALA

Higher Education (J) Department

No.J3/189/2022/HEDN

17-06-2022, Thiruvananthapuram

From  
Additional Chief Secretary to Government



To  
The Registrar,  
APJ Abdul Kalam Technological University,  
CET Campus, Thiruvananthapuram, Kerala - 695016.

The Director of Technical Education,  
Thiruvananthapuram,

The Director, IHRD Thiruvananthapuram.

The Director, LBS, Thiruvananthapuram.

Sir,

Sub: Revised Procedure (SNA System) for Centrally Sponsored Schemes - Execution of construction works- Reg.

Ref: Circular No.37/2022/Fin.. Dated 11.05.2022 of Finance (Planning - A) Department

I am to forward herewith a copy of the reference cited for information and necessary action.

Yours Faithfully,  
RAJESH M

DEPUTY SECRETARY

For Additional Chief Secretary to Government.

Approved for Issue,

Signed by Salini.p

Date: 17-06-2022 12:42:42

Handwritten notes: 27.6.2022, 28/6



## GOVERNMENT OF KERALA

### Finance (Planning A) Department

No. 37/2022/Fin.

Dated, Thiruvananthapuram, 11.05.2022

### CIRCULAR

Sub :- Revised Procedure (SNA System) for Centrally Sponsored Schemes - Execution of construction works- Reg.

- Ref :-
- 1) Circular No.44/2021/Fin dated 24-05-2021.
  - 2) Circular No. 91/2021/Fin dated 16-10-2021.
  - 3) Circular No. 12/2022/Fin dated 21-02-2022.
  - 4) GO (P) No. 51/2021/Fin dated 15-03-2022.
  - 5) GO (P) No. 38/2022/Fin dated 26-03-2022.
  - 6) Note No. 1869450/PLG-A3/31/2021-Fin dated 18.10.2022.
  - 7) OM F.No.1(13)/PFMS/FCD/2020 dated 23/03/2021 of Department of Expenditure, Ministry of Finance, Government of India.
  - 8) Letter F.No. PFMS State Directorate/Kerala/Admin/2022-23/02 dated 11.04.2022 of Assistant Controller General of Accounts, PFMS State Directorate.

A revised procedure, namely Single Nodal Agency System (SNA) for Centrally Sponsored Schemes (CSS) to be followed by the Departments and Implementing Agencies w.e.f 1<sup>st</sup>

July, 2021 onwards was introduced by the Government of India as per reference cited the 7<sup>th</sup> above. Based on letters and subsequent office memoranda from Government of India, detailed instructions/guidelines for the SNA system were issued through circulars and Government Orders cited as the references.

2) It has been observed that, there is ambiguity in carrying out construction works under Centrally Sponsored Schemes as deposit works, as prevailed earlier. Hence, following clarifications are issued.

- i. A non-interest bearing Bank account shall be opened by implementing officers of Public Works and Irrigation Departments for registering in PFMS, for the execution of construction works under Centrally Sponsored Schemes.

- ii. Bank account shall be opened in adherence to the instructions stipulated in circular, Government Order and Note cited as the first, the fourth and sixth above respectively.
- iii. The implementing office/officers at Public Works and Irrigation Departments will be registered as vendors under Implementing Agencies in PFMS.
- iv. Only one bank account shall be maintained for an office/officer to register as vender in PFMS, even if that office/officer implements multiple Centrally Sponsored Schemes.
- v. Agencies can record expenditure in PFMS and transfer the amount to the vendor account of PWD or Irrigation Department.
- vi. Implementing officer in PWD/Irrigation Department shall remit the amount from vendor account to deposit head of account concerned within 3 working days of its receipt in vendor account. This shall be the sole responsibility of the officer concerned and any lapse in this will be viewed seriously.

3) In view of the above, construction works under Centrally Sponsored Schemes can be implemented as deposit works as prevailed earlier. Public Works and Irrigation Departments shall ensure the timely completion of projects under Centrally Sponsored Schemes so that, subsequent releases can be availed from Government of India.

**RAJESH KUMAR SINGH IAS**  
**ADDITIONAL CHIEF SECRETARY (FINANCE)**

To : All the Additional Chief Secretaries/Principal Secretaries/Secretaries to Govt.  
All the Heads of Departments/Single Nodal Agencies/Implementing Agencies  
Chief Engineer, Irrigation & Administration, Thiruvananthapuram.  
Chief Engineer (Buildings), Public Works Department, Thiruvananthapuram.  
The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.  
The Principal Accountant General (Audit) - I, Kerala, Thiruvananthapuram.  
The Principal Accountant General (Audit) - II, Kerala, Thiruvananthapuram.  
The Assistant Controller General Accounts, PFMS State Directorate, TVPM.  
The Director, PIE & M Department.  
The Director of Treasuries, Thiruvananthapuram.  
Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)  
Stock File/Office Copy (PLG-A3/6/2022-Fin)

Forwarded/By Order,

  
Section Officer.