

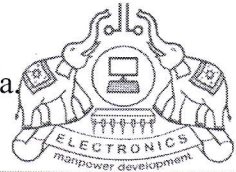
Institute of Human Resources Development

(Established by Government of Kerala)

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No. DB1/7297/2021/HRD (1)

Dated: 08.03.2022

NOTIFICATION

Sub: IHRD Examinations (PGDCA/ DDTOA/ DCA/CCLIS/DCFA) March 2022.

The following institutions are the examination centres for the conduct of Post Graduate Diploma in Computer Applications (PGDCA)/ Diploma in Computer Applications (DCA)/ Data Entry Techniques & Office Automation (DDTOA)/ Certificate Course in Library and Information Science (CCLIS) / Diploma in Computerized Financial Accounting (DCFA) I & II Semester Regular/ Supplementary/Mercy chance (2010/2018/2020 scheme) examinations scheduled during March 2022.

1. Regional Centre, Thiruvananthapuram RCT-1 Mar Ivanious College, Tvpm RCT-3 HREDC Corporation of Tvpm	23. MPT, Karunagappally
2. Regional Centre, Edappally, Ernakulam	24. MPT, Mattakkara
3. CE, Adoor	25. MPT, Mala
4. CE, Kottarakkara	26. MPT, Painavu
5. CAS, Adoor	27. MPT, Vadakara
6. CAS, Kozhikode	28. MTHSS, Kaloore
7. CAS, Mavelikkara	29. MTHSS, Kaprassery
8. CAS, Pattuvam	30. THSS, Peermade
9. CAS, Peermade	31. THSS, Puthuppally
10. CAS, Kaduthuruthy	32. THSS, Thodupuzha
11. CAS, Kattappana	33. THSS, Perinthalmanna
12. CAS, Koothuparamba	34. THSS, Mallappally
13. CAS, Nattika	35. THSS, Varadium
14. CAS, Attappadi	36. THSS, Adoor
15. CAS, Manjeswaram	37. THSS, Aluva
16. CAS, Kodungallur	38. THSS, Cherthala
17. CAS, Konni	39. THSS, Thiruthiyad
18. CAS, Marayoor	40. EC, Tirur
19. CAS, Thamarassery	41. EC, Valanchery
20. CAS, Karthikappally	42. EC, Cherpu
21. CAS, Malampuzha	43. EC, Kundara
22. MPT, Kalliassery	44. SC, Rajakkad
	45. EC, Thavanur

The heads of the above institutions shall be Chief Superintendents for the conduct of the examinations.

Sd/-
DIRECTOR

Copy to:

1. The head of Institutions mentioned via email
2. Published in IHRD Website for information
3. All section heads in IHRD Headquarters
4. Additional Director
5. Deputy Director
6. S.F/O.C

Approved for issue


Senior Superintendent



Institute of Human Resources Development
N.H. Bypass Junction, Chackai, Thiruvananthapuram-24.

No. DB1/7297/2021/HRD

Dated: 8.03.2022

NOTIFICATION

The I/II semester Regular/Supplementary/Mercy Chance Examination for PGDCA, DDTOA, DCA, CCLIS & DCFA are scheduled to conduct during March 2022

The Time Table for the above examination is furnished below:

TIME TABLE for SCHEME 2011

1. DIPLOMA IN COMPUTER APPLICATIONS
Mercy Chance - Scheme-2011

Date	Time	Subject
08.04.2022	09.30 AM to 12.30 PM	DCA102, Office Automation Packages

TIME TABLE for SCHEME 2018

1. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - I SEMESTER
Supplementary - Scheme-2018

Date	Time	Subject
24.03.2022	1.30 PM to 4.30 PM	DDTOA101, Computer Fundamentals & Networking
26.03.2022	1.30 PM to 4.30 PM	DDTOA102, Data Entry Techniques and Word Processing
31.03.2022	1.30 PM to 4.30 PM	DDTOA103, Functional English

[P.T.O]

2. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - II SEMESTER
Supplementary – Scheme-2018

Date	Time	Subject
25.03.2022	2.00 PM to 5.00 PM	DDTOA 201, Web Technology & Android Applications
02.04.2022	1.30 PM to 4.30 PM	DDTOA 202, Financial Accounting with Tally
04.04.2022	1.30 PM to 4.30 PM	DDTOA 203, Desktop Publishing & Graphics

3. CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE
Regular/Supplementary – Scheme-2018

Date	Time	Subject
24.03.2022	10.00 AM to 1.00 PM	CCLIS101, Library Organization and Management
25.03.2022	9.30 AM to 12.30 PM	CCLIS102, Library Classification and Cataloguing
26.03.2022	10.00 AM to 1.00 PM	CCLIS103, Information Sources & Services
31.03.2022	10.00 AM to 1.00 PM	CCLIS104, Information Technology
02.04.2022	10.00 AM to 1.00 PM	CCLIS105, Library Classification (Practical)
04.04.2022	10.00 AM to 1.00 PM	CCLIS106, Library Cataloguing (Practical)

TIME TABLE for SCHEME 2020

1. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS – I SEMESTER

Regular/Supplementary – Scheme-2020

Date	Time	Subject
24.03.2022	10.00 AM to 1.00 PM	PGDCA101, Computers & Information Technology
31.03.2022	10.00 AM to 1.00 PM	PGDCA102, Computer Networks & Internet
02.04.2022	10.00 AM to 1.00 PM	PGDCA103, Programming Techniques
04.04.2022	10.00 AM to 1.00 PM	PGDCA104, Software Development & Database

2. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS – II SEMESTER
Regular – Scheme-2020

Date	Time	Subject
25.03.2022	9.30 AM to 12.30 PM	PGDCA201, Advanced Web Technologies
06.04.2022	10.00 AM to 1.00 PM	PGDCA202, Programming in Java & Android
08.04.2022	9.30 AM to 12.30 PM	PGDCA203 Advances in Information Technology

3. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - I SEMESTER
Regular/Supplementary – Scheme-2020

Date	Time	Subject
24.03.2022	1.30 PM to 4.30 PM	DDTOA101, Computer Fundamentals & Networking
26.03.2022	1.30 PM to 4.30 PM	DDTOA102, Data Entry Techniques and Word Processing
31.03.2022	1.30 PM to 4.30 PM	DDTOA103, Functional English

4. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - II SEMESTER
Regular – Scheme-2020

Date	Time	Subject
25.03.2022	2.00 PM to 5.00 PM	DDTOA 201, Web Technology & Android Applications
02.04.2022	1.30 PM to 4.30 PM	DDTOA 202, Financial Accounting with Tally
04.04.2022	1.30 PM to 4.30 PM	DDTOA 203, Desktop Publishing & Graphics

5. DIPLOMA IN COMPUTER APPLICATIONS

Regular/Supplementary - Scheme-2020

Date	Time	Subject
02.04.2022	10.00 AM to 1.00 PM	DCA101, PC Hardware & Operating Systems
08.04.2022	09.30 AM to 12.30 PM	DCA102, Office Automation Packages
12.04.2022	10.00 AM to 1.00 PM	DCA103, Networking & Web Technology

6. DIPLOMA IN COMPUTERIZED FINANCIAL ACCOUNTING**Regular - Scheme-2020**

Date	Time	Subject
25.03.2022	9.30 AM to 12.30 PM	DCFA 101, Financial Accounting, Business and Industrial Laws
31.03.2022	10.00 AM to 1.00 PM	DCFA 102, GST Practitioner Module and Statutory Compliance

Sd/-
DIRECTOR

Copy to: 1) Heads of All Exam. Centres (to be published in notice board)
2) A.D 3) F.O 4) S.F 5) O.C

Approved for issue


Senior Superintendent