

Institute of Human Resources Development

(Established by Government of Kerala)

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No.EA1/6210/2019/IHRD

Dated, 03.09.2023

From

The Director

To

All heads of Associate Institutions

Sir/Madam,

Sub:- *IHRD – Educational institutions – Ex-service men and Last Grade Servants (on regular/adhoc/daily wages) engaged as Watch and Ward duty – further instructions - issued – reg:-*

Ref:- *This office proceedings of even No. dated 25.08.2023.*

Inviting attention to this office proceedings cited above, instructions were already issued to enforce 'Khaki Uniform' to all Security Personnel engaged for Watch and Ward duty including Last Grade Servants (on regular/adhoc/daily wages) with effect from 15.09.2023. It is further clarified that, Last Grade Servants (on regular/adhoc/daily wages) shall wear Uniform while performing Watch, Ward and Security duty only.

Yours faithfully
Sd/-
DIRECTOR

Copy to:-

1. *All heads of institution*
2. *Administrative Officer*
3. *Finance Officer*
4. *Executive Engineer*
5. *Personal Assistant to Director*
6. *Accounts Officer*
7. *All section heads in the IHRD(Headquarters)*
8. *S.F*
9. *O.C*

Approved for Issue


Accounts Officer