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chain

**Institute of Human Resources Development
Chackai, Thiruvananthapuram-24**

No.EA1/7862/2021/IHRD

Dated, 29.03.2023

CIRCULAR

Sub:- IHRD- Educational Institutions – Summer vacation for 2023-reg

The summer vacation for all educational institutions under IHRD other than Regional Centres, Extension Centres, Model Finishing Schools and Study Centres under IHRD shall be from 01.04.2023 to 31.05.2023 (both days inclusive). The institution will be closed on 31.03.2023 AN (Friday) and will re-open on 01.06.2022 FN (Thursday).

However, the academic activities shall continue during the vacation period and the head of institution concerned shall take steps to ensure that minimum number of faculty members are posted for duty to engage classes during vacation as per the directions from the University concerned / Directorate of Technical Education to complete the remaining portions. The Principal shall ensure that, the special time table will have to be prepared well in advance so as to engage the faculty members to the maximum for theory as well as practical classes.

The Head of Institutions are authorized to issue orders preventing any staff member from enjoying the vacation on public interest. In such order, the reason for vacation duty and duration excluding public holidays should be clearly specified. No staff member shall disregard the order of the Head of Institution preventing them from enjoying the vacation.

There shall be no summer vacation for the Regional Centres, Extension Centres, Model Finishing Schools and Study Centres under IHRD.

The above orders shall be subject to further instructions issued by Government/ University concerned regarding summer vacation.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-
All Heads of associate institutions under IHRD

Copy to:-

1. *Additional Director*
2. *Administrative Officer*
3. *Finance Officer /Financial Consultant*
4. *Personal Assistant to Director*
5. *All Section Heads in the Headquarters*
6. *ITD (for publishing in the website)*
7. *SF*
8. *OC*

Approved for issue

Senior Superintendent
