

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJEO TOWERS, VAZHUTHACAUD,
THIRUVANANTHAPURAM-14**

PROCEEDINGS

IHRD-Implementation of Gratuity Scheme to IHRD Employees -Erratum -Orders issued.

No. Fin C2/6954/99/HRD

Dated: Thiruvananthapuram, 25/06/2010

Read: - This office proceedings of even no. dated 24/06/2010

ORDER

As per this office proceedings read above, it is ordered that 3% of the Basic pay + Dearness Allowance + Personal Pay + Interim relief towards employees contribution instead of 3% of the Basic pay + Dearness Allowance + Personal Pay +Interim relief towards “Employer’s Contribution” to Gratuity fund.

2. It is also ordered that the amount of contribution to the Gratuity scheme @ 3% has to be forwarded while disbursing the salary during the month of July 2010 instead of “salary for the month of July 2010”.
3. In the above circumstances this office order is corrected and read as follows:-
 - a) 3% of the Basic Pay +Dearness Allowance +Personal Pay + Interim relief towards “Employer’s Contribution” to Gratuity fund has to be forwarded by the Head of the Institution by maintaining separate registers.
 - b) The amount of contribution to the Gratuity scheme @ 3% has to be forwarded while disbursing the salary for the “month of July 2010”(i.e. from July 2010 onwards)
4. This office order read above stands modified to the above extent.

Sd/-
Prof.V.Subramony
DIRECTOR

Copy to

- 1) All Head of Associate institutions under IHRD.
- 2) Joint Director.
- 3) Finance Officer.
- 4) Administrative Officer
- 5) All Section Heads.
- 6) Stock File
- 7) Office Copy.

Approved for issue

Sd/-
Junior Superintendent